

NOTICE OF A FINANCE COMMITTEE

You are hereby summoned to attend a Finance Committee of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on **Tuesday** next, the **10th day of March 2015** commencing at **7.00 p.m.** for the purpose of transacting the following business.

T. A. Pattison
Town Clerk

BUSINESS

01 APOLOGIES FOR ABSENCE

02 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

03 MINUTES

To receive and approve the Minutes of the meeting held on 20th January 2015 as detailed in Minute Book No. 5, 2014/2015, pages 174 – 189b, 193 - 197 and as adopted by the Town Council on 10th February 2015.

04 SUB COMMITTEES

To receive, adopt or otherwise deal with the minutes of the following Sub Committees:-

Finance	20 January 2015
Finance	17 February 2015

attached
attached

Finance Committee Agenda
Continued
10 March 2015

05 PAYMENT OF ACCOUNTS

To receive and approve the following paid accounts **attached**:-

January 2015 Cheque No's 716397 to 716452	= £21,703.26
Direct debits	= £10,609.24
BACS	= £16,358.84
Transfers	= £18,663.95
Schedule Total	= <u>£67,335.29</u>

The Chairman to sign and date the schedules.

06 GRANT APPLICATIONS

The Town Clerk to report on the following applications:

- a. Hemsworth Dragons ARLFC (refer to Minute No. 265a)
- b. Fun Fitness (refer to Minute No. 265b)
- c. West End Bowling Club

07 PAYMENTS

Members to discuss if they wish to make a charge when payments are made by debit or credit card.

08 PLANNING MATTERS

- a. The Rovers Return, Fitzwilliam (Outline application for houses – information circulated to all Town Councillors).

09 EXCLUSION OF PRESS & PUBLIC

10 BUDGET INFORMATION

The Town Clerk to report on the following

- a. Insurance Renewal – consider quotations received
- b. HR Contract (Naphans Solicitors) - renewal

11 STAFFING MATTERS

The Town Clerk to report on the following:

- a. Sickness monitoring – All Staff
- b. Staffing review update to include reports on a disciplinary and grievance issue
- c. West Yorkshire Pension Fund – approval to extend time limits for aggregation of benefits
- d. Update on staff members case – Long Term sick

CIRCULATION:

Councillors Campbell, Draper, S. Gilliver-Cooper, Jones, Leach, Nicholson, McIntyre, Pickin, Swift, Upson, Westmorland & Wootton.

Tina Pattison
Town Clerk
4 March 2015

Ref: FC010315