

**TOWN COUNCIL MEETING**  
**10 October 2017**

**Present:** Councillors Upson (Chairman), Beck, Briggs, Campbell, Draper, McIntyre, Mellows, Morris, Nicholson, Swift & Westmorland.

**Apologies:** None.

1 member of the public was in attendance.

**129 PUBLIC QUESTION TIME**

To receive questions from Members of the Public as per the Town Council's Standing Orders - 1 d & e.

**The Chairman informed the meeting that no questions had been submitted**

**130 POLICE REPRESENTATION AT TOWN COUNCIL MEETINGS - (Refer to Minute No. 70 – 2012/13)**

If a representative from the Police is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to Hemsworth Township.

**There was no representative from the Police in attendance.**

**131 DECLARATIONS OF INTEREST**

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

**The Chairman to read out the following statement.** Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

**Councillors Mellows, Nicholson & Swift declared a pecuniary interest in Agenda Item 14 (Grant Applications).**

**132 CORRESPONDENCE**

The Town Clerk reported on the following items of correspondence:

a. West Yorkshire Police & Crime Commissioner – Newsletter  
**It was agreed** that the newsletter received be noted.

b. White Rose Update  
**It was agreed** that the information received be noted

c. The Prince of Wales Hospice - Annual Review 2016/17  
**It was agreed** that the Annual review report received be noted

d. Healthwatch Wakefield – Newsletter  
**It was agreed** that the newsletter received be noted

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**133 PLANNING MATTERS**

The Town Clerk reported on the following:

- a. Weekly planning lists, applications, acknowledgment of comments and notification of decisions

**It was agreed** that the details supplied be noted

- b. Wakefield Local Development Framework – Wakefield District Residential Design Guide

**It was agreed** that the details supplied be noted

**134 TOWN COUNCIL MEETINGS**

**RESOLVED:** that the Minutes of the Town Council meetings held on 15 August 2017 & 26<sup>th</sup> September 2017 as detailed in Minute Book No.3, 2017/2018, pages 098 – 101 & 154, be confirmed as a true record.

**The Chairman signed the minutes as a true record.**

**135 COMMITTEE & SUB COMMITTEE MEETINGS**

**RESOLVED:** That the Minutes of Committees & Sub Committees, as detailed in Minute Book No. 3 2017/2018 be adopted:

<b>PAGE NO.</b>	<b>COMMITTEE</b>	<b>DATE</b>
102 - 123	Leisure & Recreation	5 <sup>th</sup> September 2017
124 - 126	Finance	12 <sup>th</sup> September 2017
127	Finance Sub	15 <sup>th</sup> August 2017
Cancelled	Policy	19 <sup>th</sup> September 2017

**N.B. Payments re: July & August are detailed on pages 128 - 153.**

**The minutes were moved as a true record.**

**136 ACCOUNTS FOR PAYMENT**

**RESOLVED:** That in accordance with Minute No. 351 (14/11/95), the accounts for payment as examined and approved under Minute No. 122 of the Finance Committee held on 12<sup>th</sup> September 2017. be confirmed for payment.

**137 MATTERS RAISED BY THE CHAIRMAN**

- a. HS2

The Chairman and Town Clerk provided members with details relating to requests made for information on the Parkways scheme (FOI to HS2 & WMDC), correspondence from HS2 and a meeting with HSUK.

**It was agreed** that the information be noted and that the Clerk arranges for a meeting with representative from HS2.

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**138 EXCLUSION OF PRESS & PUBLIC**

**RESOLVED:** That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw

**139 HEMSWORTH COMMUNITY – STRATEGIC PLANNING STRATEGY**

a. Contractual / Legal issues

The Town Clerk informed members that she had nothing new to report on this matter.

**140 STAFFING MATTERS**

The Town Clerk reported on the following:

a. Staffing review update & confirmation of temporary position

The Clerk updated members on matters relating to the staffing review.

**It was agreed** that the information be noted and approval was given for the temporary position to be made permanent

**Councillors Mellows, Nicholson & Swift having declared a pecuniary interest in the next agenda item left the room taking no part in discussions**

**141 GRANT APPLICATIONS**

a. Kinsley & Fitzwilliam Learning & Community Centre (refer to Minute No. 053a)

The Clerk provided members with additional information received and referred members to the previous report (Refer to Minute No. 053a).

Members discussed in detail the information provided and Councillor Upson proposed that as some of the details were unclear that the Clerk be requested to obtain accurate financial information and that a further report be undertaken by the Clerk for members to review in 4 months time. This was seconded by Councillor Draper.

**RESOLVED:** That by a unanimous vote the proposal “that as some of the details were unclear that the Clerk be requested to obtain accurate financial information and that a further report be undertaken by the Clerk for members to review in 4 months time” was carried.

**Meeting closed @ 19.40**

Tina Pattison  
Town Clerk  
10 October 2017

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