

**TOWN COUNCIL MEETING**  
**05 December 2017**

**Present:** Councillors Upson (Chairman), Draper, Mellows, Nicholson, Swift & Westmorland.

**Apologies:** Councillor Wootton.

1 member of the public was in attendance.

**169 PUBLIC QUESTION TIME**

To receive questions from Members of the Public as per the Town Council's Standing Orders - 1 d & e.

**The Chairman informed the meeting that no questions had been submitted**

**170 POLICE REPRESENTATION AT TOWN COUNCIL MEETINGS - (Refer to Minute No. 70 – 2012/13)**

If a representative from the Police is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to Hemsworth Township.

**There was no representative from the Police in attendance.**

**171 DECLARATIONS OF INTEREST**

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

**The Chairman to read out the following statement.** Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

**No disclosures were made.**

**172 CORRESPONDENCE**

The Town Clerk reported on the following items of correspondence:

a. Royal British Legion – Letter of appreciation

**It was agreed** that the letter of appreciation be noted.

b. Complaint – Empty buildings in Hemsworth Centre

**It was agreed** that the complaint received be noted and that the Clerk contacts WMDC to pursue the matter.

c. SAAA – Notification of external auditor appointments for 2017/18 financial year

**It was agreed** that the details relating to the appointment of PKF Littlejohns LLP as the external auditor for the 5 year period commencing with the financial year 2017/18 be noted.

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**172 CORRESPONDENCE - continued**

d. Fly the Red Ensign Merchant Navy Day 2017 – Certificate of Commemoration  
**It was agreed** that the details received be noted.

e. National Grid – Update on work to overhead electricity line  
**It was agreed** that the details received be noted.

**173 PLANNING MATTERS**

The Town Clerk reported on the following:

a. Weekly planning lists, applications, acknowledgment of comments and notification of decisions  
**It was agreed** that the details supplied be noted.

b. Wakefield District Local Plan 2036 Early Engagement Call for Sites – update  
**It was agreed** that the updated information be noted (refer to Minute No. 165c).

c. Wakefield Community Infrastructure Levy Neighbourhood Spending Guidance  
**It was agreed** that the information received relating to the District Councils decision on 4 October 2017 be noted.

**174 TOWN COUNCIL MEETINGS**

**RESOLVED:** that the Minutes of the Town Council meetings held on 10 October 2017 as detailed in Minute Book No.4, 2017/2018, pages 155 – 157, be confirmed as a true record.  
**The Chairman signed the minutes as a true record.**

**175 COMMITTEE & SUB COMMITTEE MEETINGS**

**RESOLVED:** That the Minutes of Committees & Sub Committees, as detailed in Minute Book No. 4, 2017/2018 be adopted:

<b>PAGE NO.</b>	<b>COMMITTEE</b>	<b>DATE</b>
158 - 169	Leisure & Recreation	31 <sup>st</sup> October 2017
170 - 172	Finance	14 <sup>th</sup> November 2017
173	Finance Sub	19 <sup>th</sup> September 2017
174	Finance Sub	12 October 2017
192 –193	Policy	21 <sup>st</sup> November 2017

**N.B. Payments re: September & October are detailed on pages 175 - 191.**  
**The minutes were moved as a true record.**

**176 ACCOUNTS FOR PAYMENT**

**RESOLVED:** That in accordance with Minute No. 351 (14/11/95), the accounts for payment as examined and approved under Minute No. 157 of the Finance Committee held on 14<sup>th</sup> November 2017. be confirmed for payment.

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**177 MATTERS RAISED BY THE CHAIRMAN**

a. HS2

**It was agreed** that the updated information provided by the Chairman be noted.

b. Boundary Commission

**It was agreed** that the updated information provided by the Chairman be noted.

c. Town & Parish Council Liaison Group

**It was agreed** that the information provided by the Clerk be noted.

**178 EXCLUSION OF PRESS & PUBLIC**

**RESOLVED:** That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw

**179 HEMSWORTH COMMUNITY – STRATEGIC PLANNING STRATEGY**

a. Contractual / Legal issues

The Town Clerk gave details to members on matters relating to conversations with the Environment Agency and WMDC.

**It was agreed** that the information be noted.

**Meeting closed @ 19.45**

Tina Pattison  
Town Clerk  
05 December 2017

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