



Community Centre . Bullenshaw Road . Hemsworth . Pontefract . West Yorkshire . WF9 4NE  
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### NOTICE OF A FINANCE COMMITTEE

You are hereby summoned to attend a Finance Committee of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on **Tuesday** next, the **26<sup>th</sup> day of February 2019** commencing at **7.00 p.m.** for the purpose of transacting the following business.

Rachel Middleton  
Deputy Clerk

### BUSINESS

#### 01 APOLOGIES FOR ABSENCE

#### 02 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

**The Chairman to read out the following statement.** Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

#### 03 MINUTES

To receive and approve the Minutes of the meeting held on 15<sup>th</sup> January 2019 as detailed in Minute Book No. 5, 2018/2019, pages 189 - 213 as adopted by the Town Council on 05<sup>th</sup> February 2019.

#### 04 SUB COMMITTEES

Finance Sub Committee	15 <sup>th</sup> January 2019	<b><u>Appendix 1</u></b>
Finance Sub Committee	19 <sup>th</sup> February 2019	<b><u>Appendix 2</u></b>

**Finance Committee Agenda  
Continued  
20<sup>th</sup> February 2019**

<b>05</b>	<b>PAYMENT OF ACCOUNTS</b>	
	<u>January 2019</u> Cheque No's 717489 - 717492	= £1,004.12
	Direct debits	= £8,331.55
	<b>BACS</b>	= £54,042.48
	Transfers	= £13,074.07
	Schedule Total	= <u>£76,452.22</u>

**The Chairman to sign and date the schedule (attached appendix 3).**

**06 CORRESPONDENCE**

The Deputy Clerk to report on the following:

- a. WPS Insurance Crime & Cyber

**07 GRANT APPLICATION**

The Deputy Clerk to report on the following:

- a. Tiny Hands Baby Bank Yorkshire

**08 EXCLUSION OF PRESS & PUBLIC**

**09 STAFFING MATTERS**

The Chairman of the Council to report on the following:

- a. Appointment of the Town Clerk

The Deputy Clerk to report on the following:

- b. Staff Review and Training
- c. Sickness monitoring – All Staff
- d. Staff Vacancies

**CIRCULATION:**

Councillors Campbell, Jones, McIntyre, Mellows, Morris, Nicholson, Swift, Upson, A Westmorland, G Westmorland & Wootton.

Rachel Middleton  
Deputy Clerk  
20<sup>th</sup> February 2019

