



Community Centre . Bullenshaw Road . Hemsworth . Pontefract . West Yorkshire . WF9 4NE
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NOTICE OF A FINANCE COMMITTEE

You are hereby summoned to attend a Finance Committee of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on **Tuesday** next, the **15th day of January 2019** commencing at **7.00 p.m.** for the purpose of transacting the following business.

Rachel Middleton
Deputy Clerk

BUSINESS

01 APOLOGIES FOR ABSENCE

02 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

03 MINUTES

To receive and approve the Minutes of the meeting held on 15th November 2018 as detailed in Minute Book No. 3, 2018/2019, pages 096 - 106 as adopted by the Town Council on 09th October 2018.

04 SUB COMMITTEES

Finance Sub Committee	13 th November 2018	<u>Appendix 1</u>
Finance Sub Committee	11 th December 2018	<u>Appendix 2</u>

Finance Committee Agenda

Continued

09th January 2019

05 PAYMENT OF ACCOUNTS

<u>November 2018</u> Cheque No's 717482 - 717486	= £1,538.16
Direct debits	= £10,394.67
BACS	= £27,678.82
Transfers	= £9,481.27
Schedule Total	= <u>£49,092.92</u>

<u>December 2018</u> Cheque No's 717487 - 717488	= £411.08
Direct debits	= £7,629.26
BACS	= £79,006.59
Transfers	= £6,133.60
Schedule Total	= <u>£93,180.53</u>

The Chairman to sign and date the schedule (attached appendix 3).

06 CORRESPONDENCE

The Deputy Clerk to report on the following:

- a. Yorkshire Internal Audit Service
- b. PKF Littlejohn

07 EXCLUSION OF PRESS & PUBLIC

08 STAFFING MATTERS

The Deputy Clerk to report on the following:

- a. Staff Review
- b. Sickness monitoring – All Staff
- c. Staff Vacancies

CIRCULATION:

Councillors Campbell, Jones, McIntyre, Mellows, Morris, Nicholson, Swift, Upson, A Westmorland, G Westmorland & Wootton.

Rachel Middleton

Deputy Clerk

09th January 2019

