



Community Centre . Bullenshaw Road . Hemsworth . Pontefract . West Yorkshire . WF9 4NE
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Town Clerk: Mrs. Tina A. Pattison MMS, MILCM

NOTICE OF A FINANCE COMMITTEE

You are hereby summoned to attend a Finance Committee of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on **Tuesday** next, the **13th day of November 2018** commencing at **7.00 p.m.** for the purpose of transacting the following business.

T. A. Pattison
Town Clerk

BUSINESS

01 APOLOGIES FOR ABSENCE

02 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

03 MINUTES

To receive and approve the Minutes of the meeting held on 11th September 2018 as detailed in Minute Book No. 3, 2018/2019, pages 096 - 106 as adopted by the Town Council on 09th October 2018.

04 SUB COMMITTEES

Finance Sub Committee	11 th September 2018	<u>Appendix 1</u>
Finance Sub Committee	18 th October 2018	<u>Appendix 2</u>

Finance Committee Agenda
Continued
07th November 2018

05	PAYMENT OF ACCOUNTS	
	<u>September 2018</u> Cheque No's 717473 - 717475	= £632.54
	Direct debits	= £20,463.41
	BACS	= £88,795.88
	Transfers	= £289,616.11
	Schedule Total	<u>= £399,507.94</u>
	<u>October 2018</u> Cheque No's 717476 - 7174	= £5,984.63
	Direct debits	= £17,191.28
	BACS	= £67,072.63
	Transfers	= £11,488.04
	Schedule Total	<u>= £101,736.58</u>

The Chairman to sign and date the schedule - Attached Appendix 3.

06 **HALF YEARLY BUDGET REPORT**
Six Monthly Budget Report - Attached Appendix 4

07 **CORRESPONDENCE**
The Town Clerk to report on the following:
a. Yorkshire Internal Audit Service
b. Wakefield Council – Free Standing Planters and Planting Areas

08 **PLANNING APPLICATION**
Keepmoat Homes West End Hemsworth Application Number 18/02151/FUL

09 **EXCLUSION OF PRESS & PUBLIC**

10 **STAFFING MATTERS**
The Town Clerk to report on the following:
a. Staff Probationary Period
b. Sickness monitoring – All Staff
c. Holiday Arrangements
d. Letter Received

CIRCULATION:

Councillors Briggs, Campbell, Jones, McIntyre, Mellows, Morris, Nicholson, Swift, Upson, A Westmorland, G Westmorland & Wootton.

Rachel Middleton
Deputy Clerk
07th November 2018

