



Community Centre . Bullenshaw Road . Hemsworth . Pontefract . West Yorkshire . WF9 4NE  
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Town Clerk: Mrs. Tina A. Pattison MMS, MILCM

### NOTICE OF A FINANCE COMMITTEE

You are hereby summoned to attend a Finance Committee of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on **Tuesday** next, the **12<sup>th</sup> day of June 2018** commencing at **7.00 p.m.** for the purpose of transacting the following business.

T. A. Pattison  
Town Clerk

### BUSINESS

#### 01 APOLOGIES FOR ABSENCE

#### 02 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

**The Chairman to read out the following statement.** Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

#### 03 MINUTES

To receive and approve the Minutes of the meeting held on 10<sup>th</sup> April 2018 as detailed in Minute Book No. 7, 2017/2018, pages 299 - 314 as adopted by the Town Council on 15<sup>th</sup> May 2018.

#### 04 SUB COMMITTEES

Finance	19 <sup>th</sup> April 2018	<b><u>attached</u></b>
Finance	17 <sup>th</sup> May 2018	<b><u>attached</u></b>

**Finance Committee Agenda**  
**Continued**  
**12<sup>th</sup> June 2018**

**05 PAYMENT OF ACCOUNTS**

**March 2018 Cheque No's 717445 - 717448 = £1518.42**

<b>Direct debits</b>	<b>= £11,101.39</b>
<b>BACS</b>	<b>= £45,695.16</b>
Transfers	= £11,935.03
Schedule Total	<b>= <u>£70,250.00</u></b>

**April 2018 Cheque No's 717449 - 717454 = £827.63**

<b>Direct debits</b>	<b>= £11,006.74</b>
<b>BACS</b>	<b>= £87,666.64</b>
Transfers	= £380,269.54
Schedule Total	<b>= <u>£479,770.55</u></b>

**May 2018 Cheque No's 717455 - 717458 = £758.35**

<b>Direct debits</b>	<b>= £26,944.34</b>
<b>BACS</b>	<b>= £58,781.40</b>
Transfers	= £103,212.84
Schedule Total	<b>= <u>£189,696.93</u></b>

**The Chairman to sign and date the schedule (attached).**

**06 CORRESPONDENCE**

The Town Clerk to report on the following:

- a. Yorkshire Internal Audit Services

**07 GRANT APPLICATIONS**

The Town Clerk to report on the following:

- a. Boar Cottage Charity
- b. Kinsley Boys Football Club
- c. Kinsley and District Social Inclusion Society
- a. The Royal British Legion Hemsworth Branch

**08 CHAIRMANS ACTION**

To confirm the additional work required at the Lakeside Café.

**09 EXCLUSION OF PRESS & PUBLIC**

**Finance Committee Agenda**  
**Continued**  
**12<sup>th</sup> June 2018**

**10 STAFFING MATTERS**

The Town Clerk to report on the following:

- a. Sickness monitoring – All Staff
- b. Staffing review update – Confirmation of six months probationary period.

**CIRCULATION:**

Councillors Briggs, Campbell, Jones, McIntyre, Mellow, Morris, Nicholson, Swift, Upson, Westmorland & Wootton.

Rachel Middleton  
Deputy Clerk  
06<sup>th</sup> June 2018

