

FINANCE COMMITTEE

14 November 2017

Present: Councillors Westmorland (Chairman), Beck, Draper, Mellows, Nicholson, Swift & Upson.

Apologies: None.

1 member of the public was in attendance.

153 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

No declarations were received.

154 MINUTES

RESOLVED: That the Minutes of the meeting held on 12th September 2017 as detailed in Minute Book No. 3, 2017/2018, pages 124 - 153 and as adopted by the Town Council on 10th October 2017, be received and approved.

155 SUB COMMITTEE

RESOLVED: That the minutes of the sub committees, as detailed on pages 173 - 174 of these minutes be noted:-

Finance	19 September 2017
Finance	12 October 2017

156 PAYMENT OF ACCOUNTS

RESOLVED: That the schedule of accounts paid as circulated to all Town Councillors and detailed on pages 175 – 191 of these minutes be adopted:-

September 2017 Cheque No's 717410 - 717414	= £4,188.38
Direct debits	= £16,203.74
BACS	= £76,651.38
Transfers	= £315,758.80
Schedule Total	<u>= £412,802.30</u>

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157 PAYMENT OF ACCOUNTS - continued

<u>October 2017 Cheque No's 717415 - 717421</u>	= £1,732.88
Direct debits	= £14,692.76
BACS	= £206,002.22
Transfers	= £8,587.76
Schedule Total	= <u>£231,015.62</u>

The Chairman signed and dated the schedules.

158 CORRESPONDENCE

The Town Clerk reported on the following:

- a. CCLA Market Report, Public Sector Deposit Fund and Property Fund
It was agreed that the information received be noted.
- b. WPS Insurance Brokers
It was agreed that the information relating to the WPSA "Council Guard" Insurance Scheme be noted.
- c. Barclays – updating terms & conditions
It was agreed that the information received be noted.
- d. Yorkshire Internal Audit
It was agreed that the details of the audit visit in October be noted
- e. YLCA – General Data Protection Regulations
It was agreed that the information received be noted.

159 BUDGETS

The Town Clerk reported on the following:

- a. Half-yearly Budget Report – (circulated to all Town Councillors)
The Clerk gave an overview of the report and requested approval for additional expenditure re; Fitzwilliam OAP Centre re; internal refurbishment and new equipment.
RESOLVED: That the report be noted and approval be given for the additional expenditure.

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160 EXCLUSION OF PRESS & PUBLIC

RESOLVED: That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw

161 STAFFING MATTERS

The Town Clerk reported on the following:

- a. Sickness monitoring – All Staff
It was agreed that the details provided by the Clerk be noted.
- b. Local Government Advisory Bulletin
It was agreed that the information received be noted.
- c. Unison – Trade Union Act 2016 – Union Subscriptions
It was agreed that the information received be noted.
- d. Staffing review update
It was agreed that the details provided by the Clerk be noted.

The meeting closed at 7.30 p.m.

Tina Pattison
Town Clerk
14 November 2017

Ref: FC041117