



Community Centre . Bullenshaw Road . Hemsworth . Pontefract . West Yorkshire . WF9 4NE
Tel: (01977) 617617 Fax: (01977) 610494 Email: clerk@hemsworthcouncil.co.uk Web: www.hemsworthcouncil.co.uk
Town Clerk: Mrs. Tina A. Pattison MMS, MILCM

NOTICE OF A FINANCE COMMITTEE

You are hereby summoned to attend a Finance Committee of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on **Tuesday** next, the **16th day of January 2018** commencing at **7.00 p.m.** for the purpose of transacting the following business.

T. A. Pattison
Town Clerk

BUSINESS

01 APOLOGIES FOR ABSENCE

02 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

03 MINUTES

To receive and approve the Minutes of the meeting held on 14th November 2017 as detailed in Minute Book No. 4, 2017/2018, pages 170 - 191 and as adopted by the Town Council on 05th December 2017.

04 SUB COMMITTEES

| | | |
|---------|------------------|------------------------|
| Finance | 14 November 2017 | <u>attached</u> |
| Finance | 13 December 2017 | <u>attached</u> |



Finance Committee Agenda
Continued
16th January 2018

05 PAYMENT OF ACCOUNTS

| | |
|---|-----------------------------|
| <u>November 2017</u> Cheque No's 717422 - 717433 | = £3,180.13 |
| Direct debits | = £11,779.06 |
| BACS | = £118,956.93 |
| Transfers | = £8,274.21 |
| Schedule Total | <u>= £142,190.33</u> |
| | |
| <u>December 2017</u> Cheque No's 717434 - 717435 | = £162.69 |
| Direct debits | = £10,757.48 |
| BACS | = £52,225.64 |
| Transfers | = £5,597.23 |
| Schedule Total | <u>= £68,743.04</u> |

The Chairman to sign and date the schedules (attached).

06 CORRESPONDENCE

The Town Clerk to report on the following:

- a. Yorkshire Audit – Internal Audit visit
- b. CCLA

07 GRANT APPLICATIONS

The Town Clerk to report on the following:

- a. Hemsworth Miners Social Club
- b. The Prince of Wales Hospice
- c. Hemsworth Dragons ARLFC

08 BUDGETS

The Town Clerk to report on the following:

- a. 3rd Quarterly report & budget meeting (setting of precept for 2018/19)

09 EXCLUSION OF PRESS & PUBLIC



Finance Committee Agenda
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10 STAFFING MATTERS

The Town Clerk to report on the following:

- a. Sickness monitoring – All Staff
- b. Local Government Advisory Bulletin
- c. Staffing review update

CIRCULATION:

Councillors Beck, Briggs, Campbell, Draper, Jones, McIntyre, Morris, Nicholson, Swift, Upson, Westmorland & Wootton.

Tina Pattison
Town Clerk
10 January 2018

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