



Community Centre . Bullenshaw Road . Hemsworth . Pontefract . West Yorkshire . WF9 4NE
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Town Clerk: Mrs. Tina A. Pattison MMS, MILCM

NOTICE OF A FINANCE COMMITTEE

You are hereby summoned to attend a Finance Committee of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on **Tuesday** next, the **10th day of April 2018** commencing at **7.00 p.m.** for the purpose of transacting the following business.

T. A. Pattison
Town Clerk

BUSINESS

01 APOLOGIES FOR ABSENCE

02 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

03 MINUTES

To receive and approve the Minutes of the meeting held on 27th February 2018 as detailed in Minute Book No. 6, 2017/2018, pages 279 - 292 and as adopted by the Town Council on 13th March 2018.

04 SUB COMMITTEES

Finance 13 March 2018 **attached**



Finance Committee Agenda
Continued
10th April 2018

05 PAYMENT OF ACCOUNTS

February 2018 Cheque No's 717442 - 717444	= £272.57
Direct debits	= £5,521.72
BACS	= £53,007.54
Transfers	= £20,136.17
Schedule Total	<u>= £78,938.00</u>

The Chairman to sign and date the schedules (attached).

06 CORRESPONDENCE

The Town Clerk to report on the following:

- a. HS2 Early Access Agreements for Surveys

07 GRANT APPLICATIONS

The Town Clerk to report on the following:

- a. Local Air Cadets – 23 (South Elmsall) Squadron ATC
- b. SESKU & Hemsworth Scale Model Club

08 EXCLUSION OF PRESS & PUBLIC

09 1, BANK STREET

The Town Clerk to report on the following:

- a. Leasing of property

10 STAFFING MATTERS

The Town Clerk to report on the following:

- a. Sickness monitoring – All Staff
- b. Staffing review update including 6 month probation period

CIRCULATION:

Councillors Beck, Briggs, Campbell, Jones, McIntyre, Morris, Nicholson, Swift, Upson, Westmorland & Wootton.

Tina Pattison
Town Clerk
04 April 2018

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