

TOWN COUNCIL MEETING
01 December 2015

Present: Councillors Upson (Chairman) Beck, Briggs, Campbell, Draper, Edwards, Jones, Mellows, Nicholson, Swift, Westmorland & Wootton.

Apologies: Councillors Morris & Riley.

2 members of the public and 1 Police Officer were in attendance.

224 PUBLIC QUESTION TIME

To receive questions from Members of the Public as per the Town Council's Standing Orders - 1 d & e.

The Chairman informed the meeting that no questions had been submitted.

225 POLICE REPRESENTATION AT TOWN COUNCIL MEETINGS - (Refer to Minute No. 70 – 2012/13)

The Police Officer informed members of some changes that would be undertaken in February 2016 in relation to reducing the patrols from 6 to 5 in the South East however Hemsworth area would still be serviced by the Officers at South Kirkby Police station. The Chairman thanked the Police Officer for attending the meeting.

226 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

Councillor Wootton declared a pecuniary interest in agenda item 06a (Planning).

227 CORRESPONDENCE

The Town Clerk reported on the following items of correspondence:

a. Fitzwilliam Railway Station and surrounding area

The Clerk gave details of a complaint received relating to graffiti and litter and that contact had been made with Northern Rail who are responsible for the area and they had confirmed that they were aware of the complaint and that the matter was being dealt with.

It was agreed that the information be noted.

b. Neighbourhood Coordination & Engagement Officer –Facebook (South East: Love where I live)

It was agreed that the details supplied by the Town Clerk be noted.

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228 PLANNING MATTERS

The Town Clerk reported on the following:

- a. Weekly planning lists, applications, acknowledgment of comments and notification of decisions.

The Clerk informed members that no items had been raised by members in relation to the planning lists and confirmed that the planning application for the relocation of the market had been submitted.

It was agreed that the information be noted.

- b. Notification of Appeal re; Application No. 14/01164/FUL – Newstead Lane (Land to the South of) Fitzwilliam - Use of land as travelling showpeople's site including siting of showman's residential caravans and storage and light maintenance of showman's vehicles and equipment

The Clerk gave details of an appeal that had been lodged and that the matter was to be dealt with by an Inquiry.

Councillor Upson proposed that the Town Council engage consultants to provide a written submission in relation to the appeal and that members approve the necessary expenditure. This was seconded by Councillor Swift.

RESOLVED: That by a unanimous vote approval was given for the Town Clerk to engage consultants on this matter.

- c. Wakefield Local Development Framework – Community Infrastructure Levy (publication of Examiner's Recommendations and Reasons)

It was agreed that the details supplied be noted.

229 I T EQUIPMENT

Members considered the provision of IT equipment, to help reduce postage, paper costs, and improve efficiency so as to assist the Town Council going 'paperless' where possible. Councillor Jones stated that this was an excellent initiative and had environmental benefits.

Councillor Upson proposed that members who wish to go paperless would be provided with a laptop and provision be made in the 2016/17 budgets. This was seconded by Councillor Jones.

RESOLVED: That by a unanimous vote the proposal to budget for laptops in next year's budget was approved.

230 TOWN COUNCIL MEETING

RESOLVED: that the Minutes of the Town Council meeting held on 6th October 2015, as detailed in Minute Book No.4, 2015/2016, pages 184 – 185, be confirmed as a true record.

The Chairman signed the minutes as a true record.

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231 COMMITTEE & SUB COMMITTEE MEETINGS

RESOLVED: That the Minutes of Committees & Sub Committees, as detailed in Minute Book No. 4, 2015/2016 be adopted:

PAGE NO.	COMMITTEE	DATE
186 - 194	Leisure	20 October 2015
195 - 198	Recreation	27 October 2015
199 - 202	Finance	10 November 2015
203	Finance Sub	15 October 2015
219 - 221	Policy	17 November 2015

**N.B. Payments re: September are detailed on pages 204 -218.
The minutes were moved as a true record.**

232 ACCOUNTS FOR PAYMENT

RESOLVED: That in accordance with Minute No. 351 (14/11/95), the accounts for payment as examined and approved under Minute No. 210 of the Finance Committee held on 10 November 2015, be confirmed for payment.

233 MATTERS RAISED BY THE CHAIRMAN

a. Setting up a Road Safety Committee – update

The Clerk gave details of correspondence received from Fr Robert (St Helens Church) and the Senior Traffic Engineer at WMDC.

It was agreed that the information be noted and the Clerk contacts the Officer at WMDC to inform him of the Hemsworth & District Road Safety Committee.

b. Event Organisation / Road Closures

The Clerk gave details of a meeting she had attended at Normanton Town Council where issues surrounding Road Closure Orders for events was discussed.

It was agreed that the information be noted and that members approved working in partnership with other Town and Parish Councils on future organisation of events and parades.

234 EXCLUSION OF PRESS & PUBLIC

RESOLVED: That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw.

235 STAFFING MATTER

The Town Clerk reported on the following:

a. Probation period

It was agreed that the details supplied by the Clerk on the member of staff who had successfully completed their probation period be noted.

Meeting closed @ 7.25 p.m.