

**SPECIAL TOWN COUNCIL MEETING**  
**26 September 2017**

**Present:** Councillors Allen, Mellows, Nicholson, Riley, Swift, Upson (Chair), Westmorland and Wootton.

**Apologies:** No apologies were received

**0 Members of the public were in attendance.**

**127 DECLARATIONS OF INTEREST**

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

**The Chairman read out the following statement.** Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

**No declarations were received.**

**128**

**FINAL ACCOUNTS 2016/17 – COMPLETION OF ANNUAL AUDIT**

Members discussed the report prepared by the Town Clerk, including the signed statement from the External Auditors – PFK Littlejohn.

**It was agreed that:**

- a. The Town Clerk's report be received and noted
- b. That the 'Notice of conclusion of Audit' which details the rights of inspection, in line with statutory requirements be approved.
- c. That the 'Notice of conclusion of Audit' be published along with the certified Annual Return before 30 September and that this information be included on the Town Council's website.
- d. That copies of the Annual Return are made available for purchase to any person on payment of the required sum.
- e. That Sections 1, 2 and 3 of the published Annual Return remains available for public access for a period of not less than five years for the date of publication.

**Meeting closed at 19:05 pm**

Rachel Middleton

Deputy Clerk

26<sup>th</sup> September 2017

