

NOTICE OF A TOWN COUNCIL MEETING

You are hereby summoned to attend a Town Council Meeting of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on Tuesday next, the 1st day of December 2015 commencing at **7.00 p.m.** for the purpose of transacting the following business.

Tina Pattison
Town Clerk

BUSINESS

01 PUBLIC QUESTION TIME

To receive questions from Members of the Public as per the Town Council's Standing Orders - 1 d & e.

02 POLICE REPRESENTATION AT TOWN COUNCIL MEETINGS - (Refer to Minute No. 70 – 2012/13)

If a representative from the Police is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to Hemsworth Township.

03 APOLOGIES FOR ABSENCE

04 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

Town Council Meeting
01 December 2015
Agenda – continued

05 CORRESPONDENCE

The Town Clerk to report on the following items of correspondence:

- a. Fitzwilliam Railway Station and surrounding area
- b. Neighbourhood Coordination & Engagement Officer –Facebook (South East: Love where I live)

06 PLANNING MATTERS

The Town Clerk to report on the following:

- a. Weekly planning lists, applications, acknowledgment of comments and notification of decisions.
- b. Notification of Appeal re; Application No. 14/01164/FUL – Newstead Lane (Land to the South of) Fitzwilliam - Use of land as travelling showpeople’s site including siting of showman’s residential caravans and storage and light maintenance of showman’s vehicles and equipment
- c. Wakefield Local Development Framework – Community Infrastructure Levy (publication of Examiner’s Recommendations and Reasons)

07 I T EQUIPMENT

To consider the provision of IT equipment, to help reduce postage, paper costs, and improve efficiency, to Town Councillors, who express a preference to do so, and to assist the Town Council going `paperless` where possible.

08 TOWN COUNCIL MEETING

To receive and confirm the Minutes of the Town Council meeting held on 6th October 2015, as detailed in Minute Book No.4, 2015/2016, pages 184 – 185.

09 COMMITTEE & SUB COMMITTEE MEETINGS

To adopt and confirm the Minutes of Committees & Sub Committees and consider matters arising for information, as detailed in Minute Book No. 4, 2015/2016:

PAGE NO.	COMMITTEE	DATE
186 - 194	Leisure	20 October 2015
195 - 198	Recreation	27 October 2015
199 - 202	Finance	10 November 2015
203	Finance Sub	15 October 2015
219 - 221	Policy	17 November 2015

N.B. Payments re: September are detailed on pages 204 -218.

10 ACCOUNTS FOR PAYMENT

- a. To confirm the payment of accounts as approved under Minute No. 210 of the Finance Committee held on 10 November 2015.

**Town Council Meeting
01 December 2015
Agenda – continued**

11 MATTERS RAISED BY THE CHAIRMAN

- a. Setting up a Road Safety Committee – update
- b. Event Organisation / Road Closures

12 EXCLUSION OF PRESS & PUBLIC

13 STAFFING MATTER

The Town Clerk to report on the following:

- a. Probation period

CIRCULATION

Councillors Beck, Briggs, Campbell, Draper, Edwards, Jones, McIntyre, Mellows, Morris, Nicholson, Riley, Swift, Upson, Westmorland & Wootton.

Tina Pattison
Town Clerk
25 November 2015

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