

POLICY COMMITTEE

28 January 2014

Present: Councillors Draper (Chairman), Jones, McIntyre, Nicholson, Upson & Westmorland.

Apologies: Councillors Campbell, Swift & Wootton.

No members of the public were in attendance.

291 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

No disclosures were made.

292 MINUTES

RESOLVED: That the Minutes of the meeting held on 19th November 2013, as detailed in Minute Book No. 4, 2013/2014, pages 178 - 179 and as adopted by the Town Council on 3rd December 2013, be received and approved.

293 REVIEW OF TOWN COUNCIL POLICY AS EMBODIED IN MINUTE BOOK No. 5 (2013/2014)

Members reviewed Minute Book No. 5 which had been circulated with the agenda and no matters were raised and the minutes were moved.

294 DATA TRANSPARENCY CODE

The Town Clerk gave details on the response published by the Government to last year's consultations on a draft Code of Recommended Practice for Local Authorities on Data Transparency. The Government has now taken the decision to exempt parish and town councils from compliance with the revised Code, though it will remain recommended practice for those with an annual income or expenditure over £200,000.

It was agreed that the information provided by the Clerk be noted.

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295 EXCLUSION OF PRESS & PUBLIC

RESOLVED: That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw.

296 CORRESPONDENCE

Members considered an additional item of correspondence in relation to Town Council procedures (repetitious and or vexatious) re: Public Questions. **It was agreed** that the Clerk would acknowledge receipt of the letter providing the agreed response.

297 STAFFING

The Town Clerk provided details for members approval re: changes to policies & procedures re: staff handbook.

RESOLVED: That the new updated staff handbook be approved and distributed to all staff.

298 HEMSWORTH COMMUNITY – STRATEGIC PLANNING STRATEGY

The Town Clerk provided details on the following:

a. Contractual matters (including update re: S106 Sport Contribution) re: Planning Application at Kirkby Road, Hemsworth

It was agreed that the updated information provided by the Clerk be noted.

b. Community Asset Transfer – Cemetery Road Playing Fields

It was agreed that the progress being made as provided by the Clerk be noted.

c. 5 year plan - refer to Minute No's 119, 175a, b & c & 233

It was agreed that the progress being made as provided by the Clerk be noted.

Meeting closed @ 7.45 p.m.

Tina Pattison
Town Clerk
28 January 2014
Ref: PC02-0114.C15.15