

NOTICE OF A POLICY COMMITTEE

You are hereby summoned to attend a Policy Committee of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on **Tuesday** next, the **28th day of January 2014** commencing at **7.00 p.m.** for the purpose of transacting the following business.

T. A. Pattison
Town Clerk

BUSINESS

01 APOLOGIES FOR ABSENCE

02 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

03 MINUTES

To receive and approve the Minutes of the meeting held on 19th November 2013, as detailed in Minute Book No. 4, 2013/2014, pages 178 - 179 and as adopted by the Town Council on 3rd December 2013.

04 REVIEW OF TOWN COUNCIL POLICY AS EMBODIED IN MINUTE BOOK No. 5 (2013/2014) – attached.

**Policy Agenda
Continued
28 January 2014**

05 DATA TRANSPARENCY CODE

The Town Clerk to report.

06 EXCLUSION OF PRESS & PUBLIC

07 CORRESPONDENCE

To consider additional items of correspondence re: Town Council procedures (repetitious and or vexatious)

08 STAFFING

The Town Clerk to provide details for members approval re: changes to policies & procedures re: staff handbook.

09 HEMSWORTH COMMUNITY – STRATEGIC PLANNING STRATEGY

The Town Clerk to provide details on the following:

- a. Contractual matters (including update re: S106 Sport Contribution) re: Planning Application at Kirkby Road, Hemsworth
- b. Community Asset Transfer – Cemetery Road Playing Fields
- c. 5 year plan - refer to Minute No's 119, 175a, b & c & 233

Circulation: Councillors Campbell, Draper, S. Gilliver-Cooper, S.L. Gilliver-Cooper, Jones, McIntyre, Nicholson, Pickin, Swift, Upton, Westmorland & Wootton.

Tina Pattison

Town Clerk

22 January 2014

Ref: PC01-0114.C15.15