

NOTICE OF A FINANCE COMMITTEE

You are hereby summoned to attend a Finance Committee of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on **Tuesday** next, the **19th day of January 2016** commencing at **7.00 p.m.** for the purpose of transacting the following business.

T. A. Pattison
Town Clerk

BUSINESS

01 APOLOGIES FOR ABSENCE

02 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

03 MINUTES

To receive and approve the Minutes of the meeting held on 10th November 2015 as detailed in Minute Book No. 4, 2015/2016, pages 199 – 218 and as adopted by the Town Council on 1st December 2015.

04 SUB COMMITTEES

Finance	17 November 2015	<u>attached</u>
Finance	17 December 2015	<u>attached</u>

Finance Committee Agenda
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05 PAYMENT OF ACCOUNTS

To receive and approve the following paid accounts **attached**:-

October 2015 Cheque No's 716514 to 716522	= £1,535.80
Direct debits	= £10,637.03
BACS	= £58,523.68
Transfers	= £109,072.54
Schedule Total	<u>= £179,769.05</u>

November 2015 Cheque No's 716523 to 716526	= £572.01
Direct debits	= £7,916.99
BACS	= £48,520.15
Transfers	= £6,172.93
Schedule Total	<u>= £63,182.08</u>

December 2015 Cheque No's 716528 to 716529	= £337.39
Direct debits	= £7,953.30
BACS	= £33,482.48
Transfers	= £7,709.28
Schedule Total	<u>= £49,482.45</u>

The Chairman to sign and date the schedules.

06 CORRESPONDENCE

The Town Clerk to report on the following:

- a. YLCA - White Rose Update
- b. YLCA Membership Subscriptions 2016/17
- c. WPS – Public liability Claim
- d. YLCA – Opportunities Bulletin (Funding)
- e. Community Bus
- f. YLCA – Changes to the External Audit Regime
- g. Internal Audit – **see attached report**

07 BUDGET 2015/16

The Town Clerk to report on the following;

- a. Hemsworth Water Park – Outside toilet repairs
- b. Valuation of Portfolio of Properties
- c. Virement – refer to Minute No. 243c (Leisure Committee)
- d. Outstanding account – Sandygate Football Facilities
- e. Surcharge payments re; debit or credit cards

08 EXCLUSION OF PRESS & PUBLIC

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09 OPENING OF TENDERS – MACHINE SERVICING

10 STAFFING MATTERS

The Town Clerk to report on the following:

- a. Sickness monitoring – All Staff
- b. Local Government Association – Advisory Bulletin
- c. Staffing review update
- d. Change in working hours – update (Refer to Minute No. 215c)

CIRCULATION:

Councillors Beck, Briggs, Campbell, Draper, Jones, McIntyre, Morris, Nicholson, Swift, Upson, Westmorland & Wootton.

Tina Pattison
Town Clerk
13 January 2016

Ref: FC010116