

NOTICE OF A TOWN COUNCIL MEETING

You are hereby summoned to attend a Town Council Meeting of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on Tuesday next, the 07th day of October 2014 commencing at **7.00 p.m.** for the purpose of transacting the following business.

Rachel Middleton
Deputy Town Clerk/Office Manager

BUSINESS

01 PUBLIC QUESTION TIME

To receive questions from Members of the Public as per the Town Council's Standing Orders - 1 d & e.

02 STANDING ORDERS

- a. To suspend Hemsworth Town Council's Standing Order 4J consent to record, broadcast or transmit the proceedings of a meeting.
- b. In accordance with the Government's Openness of Local Government Regulations 2014 members to discuss, adopt or otherwise deal with the amendment to Standing order 4J and the Policy for the Effective Management of Recording at meeting of Hemsworth Town Council. **Information Attached Appendix 1.**

03 POLICE REPRESENTATION AT TOWN COUNCIL MEETINGS - (Refer to Minute No. 70 – 2012/13)

If a representative from the Police is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to Hemsworth Township.

04 APOLOGIES FOR ABSENCE

Town Council Meeting
07 October 2014
Agenda – continued

05 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

06 RECORD OF OFFICER'S DELEGATED DECISIONS

To discuss and deal with the requirements for a Written Record of an Officer's Delegated Decision. **Information Attached Appendix 2.**

07 NOTICE OF CONCLUSION OF THE AUDIT

The Chairman to report on the conclusion of the Annual Audit for the period ending 31 March 2014.

08 CORRESPONDENCE

The Deputy Town Clerk/Office Manager to report on the following items of correspondence:

- a. Commonwealth Day 2015 - Fly a Flag for the Commonwealth – 09 March 2015.
- b. Electronically providing Agendas for meetings to Councillors.
- c. Business Rates to Town and Parish Councils – Update.

09 PLANNING MATTERS

The Deputy Town Clerk/Office Manager to report on the following:

- a. Weekly planning lists, applications, acknowledgment of comments and notification of decisions.
- b. Application Approved for outline planning Spring Close Kinsley

10 LICENCING

The Deputy Town Clerk/Office Manager to report on the application for the Victoria Hotel.

11 TOWN COUNCIL MEETING

To receive and confirm the Minutes of the Town Council meeting held on 19th August 2014, as detailed in Minute Book No. 3, 2014/2015, pages 073 – 076.

**Town Council Meeting
07 October 2014
Agenda – continued**

12 COMMITTEE & SUB COMMITTEE MEETINGS

To adopt and confirm the Minutes of Committees & Sub Committees and consider matters arising for information, as detailed in Minute Book No. 3, 2014/2015:

PAGE NO.	COMMITTEE	DATE
077 - 085	Leisure	02 September 2014
086	Special Finance	09 September 2014
087 - 092	Recreation	09 September 2014
093 - 106	Finance	16 September 2014
095	Finance Sub	24 July 2014
096	Finance Sub	19 August 2014
107 - 108	Policy	23 September 2014

N.B. Payments re: July 2014 are detailed on pages 097- 101.

Payments re: August 2014 are detailed on pages 102 - 106.

13 ACCOUNTS FOR PAYMENT

To confirm the payment of accounts as approved under Minute No. 146 of the Finance Committee held on 16 September 2014.

CIRCULATION

Councillors Campbell, Draper, S. Gilliver-Cooper, S.L. Gilliver-Cooper, Kenyon, Jones, Leach, McIntyre, Nicholson, Pickin, Swift, Upson, Westmorland, Wilson & Wootton.

Rachel Middleton
Deputy Town Clerk/Office Manager
07 October 2014
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