

TOWN COUNCIL MEETING
8th July 2014

Present: Councillors Upson (Chairman), Campbell, Draper, Jones, Kenyon, McIntyre, Nicholson, Swift, Westmorland & Wilson.

Apologies: Councillors Leach, Pickin & Wootton.

17 members of the public and 1 member of the press were in attendance.

The Chairman opened the meeting by congratulating Councillor Sandra Pickin on her re-election to the District Council and her appointment as Mayor of Wakefield

75 PUBLIC QUESTION TIME

To receive questions from Members of the Public as per the Town Council's Standing Orders - 1 d & e.

No questions had been submitted.

76 POLICE REPRESENTATION AT TOWN COUNCIL MEETINGS - (Refer to Minute No. 70 – 2012/13)

If a representative from the Police is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to Hemsworth Township.

The meeting was informed that a Police Representative would be attending however they had sent their apologies as they would be late in arriving.

77 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

No disclosures were made.

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78 CORRESPONDENCE

The Town Clerk reported on the following items of correspondence:

a. YLCA – White Rose Update

The Clerk gave details of the newsletter received detailing matters relating to Governance and Law, Training and issues of general interest.

It was agreed that the information be noted.

b. Yorkshire Internal Audit

The Clerk read out the letter received from the Internal Auditor confirming satisfaction of the internal controls that are in place and that no matters had arisen to give cause for concern.

Councillor Kenyon disagreed with the letter stating that budgets had been overspent. The Chairman responded to Councillor Kenyon.

It was agreed that the information be noted.

79 LICENSING MATTERS

The Town Clerk reported on the following:

a. Weekly Licensing Applications

It was agreed that the information provided by the Town Clerk be noted.

80 PLANNING MATTERS

The Town Clerk reported on the following:

a. Weekly planning lists, applications, acknowledgment of comments and notification of decisions

It was agreed that the information provided by the Town Clerk be noted.

b. Application No. 14/01164/FUL – Newstead Road (Land to the South of) Fitzwilliam - Use of land as travelling showpeoples site including siting of showmans residential caravans and storage and light maintenance of showmans vehicles and equipment

The Chairman gave details to members of a meeting he and the three ward members for Fitzwilliam had attended in relation to this application and the number of objections that the District Council had received to date (600).

The Clerk distributed a document which went into detail on matters surrounding the planning application and members discussed in depth the objections raised.

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80 PLANNING MATTERS - continued

The Chairman proposed that authority be given to proceed with the objection and undertake any necessary work, to include obtaining legal advice and to submit the objections to WMDC. This was seconded by Councillor Draper.

RESOLVED: By a unanimous vote the proposal to give authority to proceed with the objection and undertake any necessary work, to include obtaining legal advice and to submit the objections on this planning application were approved.

- c. WMDC- Community Infrastructure Levy (CIL) – Preliminary Draft Charging Schedule

The Clerk gave details of the Preliminary Draft Charging Schedule information she had received which requested comments to be submitted to WMDC by 6th August 2014.

It was agreed that the information be noted.

81 HIGHWAYS

The Town Clerk reported on the following:

- a. Department for Transport – Stopping Up Order (Fitzwilliam)

It was agreed that the information be noted.

82 FINANCIAL STATEMENT FOR THE YEAR ENDED 31 MARCH 2014

Members discussed the information that had been circulated by the Clerk on 27 June 2014.

Councillor Kenyon raised matters relating to the Budgetary Control/Financial Regulations and questioned the overspend on certain budgets (Wages, staff recharges, Allotments (Water Supply), capital projects and gas costs (offices)). The Chairman responded to the points raised and referred Councillor Kenyon to page 21 of the document which gave details on the budgets against actual spend, which showed that expenditure on all cost centres had been less than the estimated budgets.

It was agreed that the information be noted and the report be approved.

It was further agreed that the Clerk looks into the item on payments made re; Water Supply (Allotments) that Councillor Kenyon had raised.

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83 REVIEW OF INVENTORY OF LAND AND ASSETS INCLUDING BUILDINGS AND OFFICE EQUIPMENT

The Town Clerk gave a brief update on the asset manager programme which included details on all land, assets and office equipment owned by the Town Council.

It was agreed that the information be noted.

84 REVIEW AND CONFIRMATION OF ARRANGEMENTS FOR INSURANCE COVER IN RESPECT OF ALL INSURED RISKS

The Town Clerk informed members that a review had been undertaken before the end of March 2014 on insurance cover and that later this year she would be obtaining quotations for the renewal of the policy for 2015 onwards as the current insurance contract would come to an end.

It was agreed that the information be noted.

85 PUBLICATION OF THE ANNUAL REPORT & COUNCIL PLAN

The Clerk circulated a copy of the Annual Report and Council Plan and informed members that this document was available to the public.

It was agreed that the Annual Report and Council Plan be noted.

86 ANNUAL TOWN MEETING

RESOLVED: That members noted the minutes of the Annual Town meeting held 29th May 2014 that had been circulated with the agenda and that these would be forwarded to the next Town Meeting for approval.

87 ANNUAL TOWN COUNCIL MEETING

RESOLVED: That the Minutes of the Annual Town Council meeting held on 20 May 2014, as detailed in Minute Book No. 1, 2014/2015, pages 001 – 007 were moved as a true record and signed by the Chairman.

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88 COMMITTEE & SUB COMMITTEE MEETINGS

RESOLVED: That the Minutes of Committees & Sub Committees as detailed in Minute Book No. 1, 2014/2015 were moved as a true record:

PAGE NO.	COMMITTEE	DATE
007 - 014	Leisure	03 June 2014
015 - 020	Recreation	10 June 2014
021 -024	Finance	17 June 2014
025	Finance Sub	24 April 2014
026	Finance Sub	22 May 2014
039 –041	Policy	24 June 2014

N.B. Payments re: April & May 2014 are detailed on pages 027- 038.

89 QUESTIONS ON THE MINUTES AND MATTERS ARISING FOR INFORMATION

Councillor Kenyon raised matters relating to the stock-takes re; Sandygate football facilities, Playworld kiosk & the Beach shop. The Clerk responded accordingly.

Councillor Wilson requested additional information re; grant awarded to West End Junior FC and the Clerk gave details on this application.

Councillors Kenyon & Wilson raised questions on cheque no's 715825, 715874, 715905, 715921, 715958, business premium transfers and long term investments and the Clerk responded to each of these matters.

90 ACCOUNTS FOR PAYMENT

RESOLVED: That in accordance with Minutes No. 351 (14/11/95), the accounts for payment as examined and approved under Minute No. 54 of the Finance Committee held on 17 June 2014, be confirmed and approved for payment.

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91 MATTERS RAISED BY THE CHAIRMAN

- a. To pursue matters relating to the Council Tax Support grant with Brandon Lewis MP

Members discussed matters relating to the Council Tax Support grant and the fact that Wakefield Council refused to pass on this funding for 2014/15. **It was agreed** that the Clerk be given authority to write directly to Brandon Lewis MP requesting that government identify the funding in the financial settlement and consider either introducing statutory guidance or funding parish and town councils directly.

Meeting closed @ 7.50 p.m.

Tina Pattison
Town Clerk
08 July 2014

Ref: TC02-0714