

NOTICE OF THE ANNUAL TOWN COUNCIL MEETING

You are hereby summoned to attend the Annual Town Council Meeting of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on Tuesday next, the 20th day of May 2014 commencing at 7.00 p.m. for the purpose of transacting the following business.

T A Pattison
Town Clerk

BUSINESS

- 01 Election of Chairman**
- 02 To receive the Chairman's Declarations of Acceptance of Office**
- 03 Election of Vice-Chairman**
- 04 Public question time**
To receive questions from Members of the Public as per the Town Council's Standing Orders - 1 d & e.
- 05 Police Representation at Town Council Meetings**
If a representative from the Police is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to Hemsworth Township.
- 06 Apologies for absence**

Annual Town Council Meeting
20 May 2014
Agenda - continued

07 Declarations of Interest

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

08 To fix the amount of the Chairman's allowance in pursuance of section 15 (5) of the Local Government Act 1972.

09 To appoint or otherwise determine the Committee structures in accordance with the agreed terms of reference

See Town Clerk's report – attached

10 To determine and appoint members to serve on Committees.

11 To agree dates, times and venue of meetings – see timetable attached

12 The Council's Financial Regulations

To amend or adopt the Council's Financial Regulations –See Town Clerk's report – attached

13 The Council's Standing Orders

To amend or adopt the Council's Standing Orders -See Town Clerk's report – attached

14 Final Accounts (Annual Return) 2013/14

See Town Clerks report attached

15 To appoint representatives on outside bodies.

YLCA 2 Councillors

**Annual Town Council Meeting
20 May 2014
Agenda - continued**

- 16 Review of inventory of land and assets including buildings and office equipment**
The Town Clerk to report.
- 17 Review and confirmation of arrangements for insurance cover in respect of all insured risks**
The Town Clerk to report.
- 18 Correspondence**
The Town Clerk to report on the following items of correspondence received:
- a. WSP – Consultation on the proposal to extend the operation of the Yorkshire Common Permit Scheme – information previously circulated to all Town Councillors
 - b. YLCA – White Rose update
 - c. YLCA – Provision of Services Agreement – See attached information
 - d. Police and Crime Plan Refreshed 2014
 - e. Minsthorpe Pool Action Group (MPAG) x 3 items
- 19 Planning Matters**
The Town Clerk to report on the following:
- a. Weekly planning lists, applications, acknowledgment of comments and notification of decisions
- 20 Town Council Meetings**
To receive and confirm the Minutes of the meetings held on 01 April 2014 & 29 April 2014, as detailed in Minute book No. 7, pages 289 – 293 & 309 - 311.
- 21 To approve the signing of the Minutes as a correct record by the person presiding**

**Annual Town Council Meeting
20 May 2014
Agenda - continued**

22 Committee & Sub Committee Meetings

To adopt the minutes of committees and sub committees and consider matters arising for information, as detailed in Minute Book No. 7.

Page No.	Committee	Date
294 – 302	Leisure	08 April 2014
303 – 308	Recreation	15 April 2014
312 – 314	Finance	29 April 2014
327 – 328	Policy	13 May 2014

N.B. Payments re: February & March 2013 are detailed on pages 316 – 326.

23 Accounts for Payment

To confirm the payment of accounts as approved under Minute No. 405 of the Finance Committee held on 29 April 2014.

24 MATTERS RAISED BY THE CHAIRMAN

a. Town & Parish Council Liaison Group (23/4/14)

CIRCULATION

Councillors Campbell, Draper, S. Gilliver-Cooper, S.L. Gilliver-Cooper, Jones, Kenyon, Leach, McIntyre, Nicholson, Pickin, Swift, Upson, Westmorland, Wilson & Wootton.

T A Pattison

Town Clerk

14 May 2014

Ref: TC 010514-M3.10