



Community Centre • Bullenshaw Road • Hemsworth • Pontefract • West Yorkshire • WF9 4NE

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Town Clerk: Mrs. Tina A. Pattison MMS, MILCM

NOTICE OF A TOWN COUNCIL MEETING

You are hereby summoned to attend a Town Council Meeting of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on Tuesday next, the 9th day of February 2016 commencing at **7.00 p.m.** for the purpose of transacting the following business.

Tina Pattison
Town Clerk

BUSINESS

01 PUBLIC QUESTION TIME

To receive questions from Members of the Public as per the Town Council's Standing Orders - 1 d & e.

02 POLICE REPRESENTATION AT TOWN COUNCIL MEETINGS - (Refer to Minute No. 70 – 2012/13)

If a representative from the Police is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to Hemsworth Township.

03 APOLOGIES FOR ABSENCE

04 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

Town Council Meeting
09 February 2016
Agenda – continued

05 BUDGETARY PROCEDURES 2016/17

Further to the recommendation of the Special Finance Committee meeting held 2nd February 2016, that authority be given to the Town Clerk to levy a precept on the District Council for the financial year commencing 1 April 2016 as per the committee's recommendation.

06 CORRESPONDENCE

The Town Clerk to report on the following items of correspondence:

- a. West Yorkshire Police and Crime Commissioner Newsletter
- b. Scope – house to house collection dates
- c. YLCA – Understanding the Role of Combined Authorities
- d. SLCC – Fracking plans

07 PLANNING MATTERS

The Town Clerk to report on the following:

- a. Weekly planning lists, applications, acknowledgment of comments and notification of decisions.
- b. Wakefield Local Development Framework – Supplementary Planning Documents; Wakefield District Residential Guide and Wakefield City Urban Design

08 TOWN COUNCIL MEETING

To receive and confirm the Minutes of the Town Council meeting held on 1st December 2015, as detailed in Minute Book No.5, 2015/2016, pages 222 – 224.

09 COMMITTEE & SUB COMMITTEE MEETINGS

To adopt and confirm the Minutes of Committees & Sub Committees and consider matters arising for information, as detailed in Minute Book No. 4, 2015/2016:

PAGE NO.	COMMITTEE	DATE
225 - 239	Leisure	05 January 2016
240 - 248	Recreation	12 January 2016
249 - 252	Finance	19 January 2016
253	Finance Sub	17 November 2015
254	Finance Sub	17 December 2015
300 - 301	Policy	26 January 2016
302 - 313	Special Finance	02 February 2016

N.B. Payments re: October, November & December are detailed on pages 255 -299.

10 ACCOUNTS FOR PAYMENT

- a. To confirm the payment of accounts as approved under Minute No. 258 of the Finance Committee held on 19 January 2016.

**Town Council Meeting
09 February 2016
Agenda – continued**

11 MATTERS RAISED BY THE CHAIRMAN

- a. Community Recognition Awards

12 EXCLUSION OF PRESS & PUBLIC

13 STAFFING MATTERS

The Town Clerk to report on the following:

- a. Change in working hours – see Town Clerks report attached
- b. Long Service Awards

CIRCULATION

Councillors Beck, Briggs, Campbell, Draper, Edwards, Jones, McIntyre, Mellows, Morris, Nicholson, Riley, Swift, Upson, Westmorland & Wootton.

Tina Pattison
Town Clerk
03 February 2016

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