



Community Centre . Bullenshaw Road . Hemsworth . Pontefract . West Yorkshire . WF9 4NE
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Town Clerk: Mrs. Tina A. Pattison MMS, MILCM

NOTICE OF A SPECIAL FINANCE COMMITTEE

You are hereby summoned to attend a Special Finance Committee of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on **Tuesday next, the 2nd Day of February 2016** commencing at **6.30 p.m.** for the purpose of transacting the following business.

T. A. Pattison
Town Clerk

Please Note: This meeting is open to all Town Councillors.

BUSINESS

01 EXCLUSION OF PRESS & PUBLIC

02 APOLOGIES FOR ABSENCE

03 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

04 STAFFING MATTERS

- a. Job Evaluation – see attached report
- b. Lease Car – see attached report

**Special Finance Committee Agenda
Continued
02 February 2016**

The remainder of the meeting is open to members of the public – estimated time to commence will be 7.00 p.m.

- 05 STRATEGIC PLAN 2016 - 2019**
To adopt the Strategic Plan – see attached.
- 06 BUDGETS 2016/2017**
To discuss the Town Clerk's report attached - Budgetary Procedures.

CIRCULATION

Councillors Beck, Briggs, Campbell, Draper, Edwards, Jones, McIntyre, Mellows, Morris, Nicholson, Riley, Swift, Upson, Westmorland & Wootton.

Tina Pattison
Town Clerk
26 January 2016

Ref: FC010216