

**SPECIAL FINANCE COMMITTEE**  
**02 February 2016**

**Present:** Councillors Jones (Chairman), Beck, Draper, McIntyre, Mellows, Nicholson, Swift, Upson, Westmorland & Wootton.

**Apologies:** Councillor Briggs.

**1 member of the public was in attendance.**

**271 DECLARATIONS OF INTEREST**

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

**The Chairman read out the following statement.** Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

**No disclosures were made.**

**272 EXCLUSION OF PRESS AND PUBLIC**

**RESOLVED:** That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw.

**273 STAFFING MATTERS**

a. Job Evaluation – see attached report

Members discussed the report which had been circulated with the agenda.

The Chairman provided additional information to members and explained the need to develop the current performance management framework and to link pay increments to performance.

Councillor Swift proposed that the report be approved and the pay structure implemented from 1<sup>st</sup> April 2016 with linking pay to performance. This was seconded by Councillor Westmorland.

**RESOLVED:** By a unanimous vote the proposal was carried.

**The Town Clerk was asked to leave the meeting for the next item of business.**

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**273 STAFFING MATTERS - continued**

- b. Lease Car – see attached report

Members discussed the report which had been circulated with the agenda.

**RESOLVED:** That the lease be approved for the next three years however a working group be set up now to look at and report back this year into alternatives available to this lease option to enable contractual changes to be made if necessary.

**Councillor Draper arrived at the meeting @ 6.55 p.m.**  
**The Clerk returned to the meeting.**

**The meeting was opened to members of the public @ 7.00 p.m.**

**274 STRATEGIC PLAN 2016 - 2019**

**RESOLVED:** That the Town Council adopts the Strategic Plan 2016 – 2019 which was circulated with the agenda.

**275 BUDGETS 2016/2017**

Members discussed the Town Clerk's report which had been circulated with the agenda (pages 304 – 313 of these minutes).

Councillor Upson proposed that the report and figures detailed be approved and the precept be set at £670,000. Councillor Westmorland seconded the proposal.

**RESOLVED:** That by a unanimous vote the proposal was carried and a recommendation be made to the Town Council that authority is given to the Town Clerk to levy the precept of £670,000 on the District Council for the financial year commencing 1 April 2016.

**It was agreed** that 1, Bank Street is not put back onto the market at the present time but used to support the relocation of the market.

**It was further agreed** that the request for funding from Kinsley & Fitzwilliam Learning and Resource Centre be considered in September 2016.

**Meeting closed at 7.10 p.m.**