

**POLICY COMMITTEE**

**5 August 2014**

**Present:** Councillors Campbell (Chairman), McIntyre, Nicholson, Swift, Upson, & Westmorland.

**Apologies:** Councillor Draper, Jones & Wootton.

**No members of the public were in attendance.**

**100 DECLARATIONS OF INTEREST**

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

**The Chairman read out the following statement.** Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

**No disclosures were made.**

**101 MINUTES**

**RESOLVED:** That the Minutes of the meeting held on 24<sup>th</sup> June 2014, as detailed in Minute Book No. 1, 2014/2015, pages 039 - 041 and as adopted by the Town Council on 8<sup>th</sup> July 2014, be received and approved.

**102 REVIEW OF TOWN COUNCIL POLICY AS EMBODIED IN MINUTE BOOK No. 2 (2014/2015)**

Members reviewed Minute Book No. 2 which had been circulated with the agenda and no matters were raised and the minutes were moved.

**103 CORRESPONDENCE**

a. Councillor Graham Stokes (WMDC) - Response re Local Council Tax Support Scheme

The Clerk gave details of correspondence received which led to the Chairman of the Town Council inviting Councillor Stokes and his deputy Councillor Johnson to visit the Town Council's facilities and showing them the full service provision provided by the Town Council. Councillor Upson provided members with additional details of the visit.

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**103 CORRESPONDENCE - Continued**

**It was agreed** that the information be noted and members thanked the Chairman for showing first-hand the variety of services that the Town Council provide in the hope that Wakefield will in future pass on grant money that is made available from Government.

**104 HEALTH & SAFETY ISSUES**

**It was agreed** that the details relating to the recent inspection be noted.

**105 LOYALTY CARD – LAKESIDE CAFÉ**

The Town Clerk apologized to members as she had not had chance to look into this matter at the present time.

**It was agreed** that the Clerk aims to produce a report for the next meeting.

**106 BAND CONCERT – OCTOBER 2014**

The Town Clerk gave details of four quotation received for a brass band to play at the next concert. Members considered the quotes along with transport issues.

**RESOLVED:** That the quotation received from Emley Brass band be approved. That the Clerk ascertains if the Community Bus is available for hire on the evening of the concert and if so arrangements are made to transport residents to and from the Community Centre using this service.

**107 MATTERS RAISED BY THE CHAIRMAN**

a. Venue re; South East Forum

Councillor Upton gave details of the setting up of the South East Forum and allowing the Community Centre to be the venue for future meetings.

**It was agreed** that the information be noted and approval be given for meetings to be held at the Community Centre.

**108 EXCLUSION OF PRESS & PUBLIC**

**RESOLVED:** That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw.

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**109 HEMSWORTH COMMUNITY – STRATEGIC PLANNING STRATEGY**

The Town Clerk provided details on the following:

- a. Contractual matters (including update re: S106 Sport Contribution) re: Planning Application at Kirkby Road, Hemsworth

**It was agreed** that the updated information provided by the Clerk be noted and that approval to obtain the additional legal advice be granted and the Clerk to report back to committee.

- b. Community Asset Transfer – Cemetery Road Playing Fields

**It was agreed** that the updated information provided by the Clerk be noted.

- c. Feasibility Study – (report previously circulated to Members)

Members discussed the report and were pleased with the content. Suggestions were put forward for future consideration however the Clerk stated that in light of the earlier report involving the S106 that the matter be put on hold until legal advice was received.

**RESOLVED:** That the information be noted and the matter be referred back to committee when the Clerk is in receipt of the necessary information.

**Meeting closed @ 8.25 p.m.**

Tina Pattison  
Town Clerk  
05 August 2014  
Ref: PC02-0714.C15.15