

## NOTICE OF A FINANCE COMMITTEE

You are hereby summoned to attend a Finance Committee of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on **Tuesday** next, the **16<sup>th</sup> day of September 2014** commencing at **7.00 p.m.** for the purpose of transacting the following business.

T. A. Pattison  
Town Clerk  
**BUSINESS**

**01 TO RECEIVE APOLOGIES FOR ABSENCE**

**02 DECLARATIONS OF INTEREST**

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

**Chairman to read out the following statement.** Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

**03 MINUTES**

To receive and approve the Minutes of the meeting held on 29 July 2014, as detailed in Minute Book No. 2 (2014/2015) pages 60 – 63 and as adopted by the Town Council on 19 August 2014.

**04 SUB COMMITTEES**

To receive, adopt or otherwise deal with the minutes of the following Sub Committees:-

Finance	24 July 2014	<b><u>attached</u></b>
Finance	19 August 2014	<b><u>attached</u></b>

**Finance Committee Agenda  
Continued  
16 September 2014**

**05 PAYMENT OF ACCOUNTS**

To receive and approve the following paid accounts attached:-

<b>July 2014</b> Cheque No's 716043 to 716103	= £75,896.95
Direct debits	= £ 8916.03
Transfers	= £42354.47
Schedule Total	= <u>£127167.45</u>

<b>August 2014</b> Cheque No's 71614 to 716166	= £71,388.59
Direct debits	= £ 17,036.14
Transfers	= £11,735.72
Schedule Total	= <u>£100,160.45</u>

**The Chairman to sign and date the schedules.**

**06 CORRESPONDENCE**

The Office Manager to report on the following:

- a. West End Junior Football Club – Thank you letter
- b. First Impressions – Hanging Baskets
- c. Glyn Jones – Change of Company

**07 GRANT APPLICATIONS**

The Town Clerk to report on the following applications:

- a. Kinsley Royal British Legion – Remembrance Parade

**08 EXCLUSION OF PRESS & PUBLIC**

**09 STAFFING MATTERS**

The Town Clerk to report on the following:

- a. Sickness monitoring – All Staff
- b. Minimum Wage Increase – 01 October 2014
- c. Staffing review update – Office Manager to report
- d. Grievances – report & updates– Office Manager to report

**CIRCULATION:**

Councillors Campbell, Draper, S. Gilliver-Cooper, S.L. Gilliver-Cooper, Jones, Leach, Nicholson, McIntyre, Pickin, Swift, Upton, Westmorland & Wootton.

Tina Pattison  
Town Clerk  
10 September 2014  
Ref: FC160914