

NOTICE OF A FINANCE COMMITTEE

You are hereby summoned to attend a Finance Committee of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on **Tuesday** next, the **22nd day of September 2015** commencing at **7.00 p.m.** for the purpose of transacting the following business.

T. A. Pattison
Town Clerk

BUSINESS

01 APOLOGIES FOR ABSENCE

02 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

03 MINUTES

To receive and approve the Minutes of the meeting held on 29th July 2015 as detailed in Minute Book No. 2, 2015/2016, pages 92 – 114 and as adopted by the Town Council on 18th August 2015.

**Finance Committee Agenda
Continued
22 September 2015**

04 SUB COMMITTEES

To receive, adopt or otherwise deal with the minutes of the following Sub Committees:-

Finance	13 August 2015	<u>attached</u>
Finance	15 September 2015	<u>attached</u>

05 PAYMENT OF ACCOUNTS

To receive and approve the following paid accounts **attached**:-

<u>July 2015</u> Cheque No's 716498 to 716502	= £732.88
Write back – 2 cheques (716353 &716410)	= - £40.00
Direct debits	= £11,228.06
BACS	= £76,330.34
Transfers	= £34,434.96
Schedule Total	= <u>£122,686.24</u>
<u>August 2015</u> Cheque No's 716503 to 716510	= £1,420.43
Direct debits	= £19,228.40
BACS	= £60,386.60
Transfers	= £29,260.86
Schedule Total	= <u>£110,296.29</u>

The Chairman to sign and date the schedules.

06 GRANT APPLICATIONS

The Town Clerk to report on the following:

- a. Kinsley Royal British Legion
- b. Hemsworth Elite FC
- c. Kinsley & Fitzwilliam Learning and Community Centre – Request for assistance with 3 projects including the Community Bus.

07 BUDGET 2015/16

The Town Clerk to report on the following;

- a. Financial Regulations (11e) – approve Chairmen's actions
- b. CCLA – Property Fund – notification of interest

08 EXCLUSION OF PRESS & PUBLIC

Finance Committee Agenda
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09 STAFFING MATTERS

The Town Clerk to report on the following:

- a. Sickness monitoring – All Staff
- b. Long term sickness – Update
- c. Staffing review issues including the job evaluation update & annualised hours policy
- d. LGA Advisory Bulletin & NJC correspondence on Working Arrangements for Christmas & New Year 2015/16

CIRCULATION:

Councillors Beck, Briggs, Campbell, Draper, Jones, McIntyre, Morris, Nicholson, Swift, Upson, Westmorland & Wootton.

Tina Pattison
Town Clerk
16 September 2015

Ref: FC010915