

FINANCE COMMITTEE

28 April 2015

Present: Councillors Westmorland (Chairman), Draper, Jones, McIntyre, Nicholson, & Upson.

Apologies: Councillor Campbell & Swift.

1 member of the public was in attendance.

366 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

No disclosures were made.

367 MINUTES

RESOLVED: That the Minutes of the meeting held on 10th March 2015 as detailed in Minute Book No. 6, 2014/2015, pages 230 – 240 and as adopted by the Town Council on 28th March 2015, be received and approved.

368 SUB COMMITTEE

RESOLVED: That the minutes of the sub committee, as detailed on page 266 of these minutes be noted:-

Finance

17 March 2015

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369 PAYMENT OF ACCOUNTS

RESOLVED: That the schedule of accounts paid as circulated to all Town Councillors and detailed on pages 267 – 288 of these minutes be adopted:-

<u>February 2015</u> Cheque No's 716453 to 716470	= £9,051.12
Direct debits	= £7,982.20
BACS	= £17,041.75
Transfers	= £42,583.58
Schedule Total	= <u>£76,658.65</u>

<u>March 2015</u> Cheque No's 716471 to 716481	= £1,701.19
Unpresented Cheques (Write back)	= (£645.00)
Direct debits	= £11,252.01
BACS	= £30,554.56
Transfers	= £14,861.22
Schedule Total	= <u>£57,723.98</u>

The Chairman signed and dated the schedules.

370 CORRESPONDENCE

The Town Clerk reported on the following:

- a. Letter of appreciation – Fun Fitness
It was agreed that the letter of appreciation be noted.

371 GRANT APPLICATIONS

The Town Clerk reported on the following applications:

- a. Boar Cottage
It was agreed that following consideration of the information supplied in the application form that a grant of £250 be approved.
- b. Vokal Khord
It was agreed that following consideration of the information supplied in the application form that the request for a grant is refused due to membership of the group not including anyone from the Township.
- c. Hemsworth Boxing Academy
It was agreed that following consideration of the information supplied in the application form that a grant of £1,000 be approved.

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372 PAYMENTS

The Town Clerk updated members on surcharge payments re; debit or credit cards – refer to Minute No. 325. The Clerk gave details relating to the Consumer Rights (Payment Surcharges) Regulations 2012 and members discussed the information that had been provided.

Councillor Upson proposed that no additional charges be made at the present time but that the matter is reviewed in 6 months' time when price increases are considered. This was seconded by Councillor Draper.

RESOLVED: That by a unanimous vote the proposal was carried; "that no additional charges be made at the present time but that the matter is reviewed in 6 months' time when price increases are considered".

373 EXCLUSION OF PRESS & PUBLIC

RESOLVED: That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw.

374 LEASE & ROOM HIRE AGREEMENTS

The Town Clerk reported on the following

a. 1, Bank Street – Hemsworth & District Partnership

It was agreed that the details supplied by the Clerk in relation to the grant payments be noted (Minute No. 350 – 2013/14) and no further payments are authorized.

b. Community Centre – small office

It was agreed that following the enquiry to have an annual lease on the small office then approval is given for the Clerk to deal with this matter by costing out a reasonable charge for hiring the small office out on a Monday to Friday (Morning or afternoon).

c. Party booking – outstanding debt

It was agreed that the actions taken to recover an outstanding debt (£44.00) be noted and that this debt be written off.

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375 STAFFING MATTERS

The Town Clerk reported on the following:

a. Sickness monitoring – All Staff

It was agreed that the details provided by the Clerk on staff who had been on sick leave during the period 10 March to date be noted and the Clerk continues to follow HR Advice in relation to the member of staff on long term sick.

b. Staffing review update

Further to Minute No. 329b, the Clerk informed members that she was still awaiting a third quotation for the cost to undertake a job evaluation exercise.

It was agreed that this matter be dealt with at the next Finance meeting.

Meeting closed @ 8.05 p.m.