

**FINANCE COMMITTEE**

**29 April 2014**

**Present:** Councillors Westmorland (Chairman), Campbell, Draper, Jones, Leach, Nicholson, Swift & Upson.

**Apologies:** Councillors S. Gilliver-Cooper, S.L. Gilliver-Cooper, McIntyre, Pickin & Wootton.

**No members of the public were in attendance.**

**402 DECLARATIONS OF INTEREST**

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

**The Chairman read out the following statement.** Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

**No declarations were made.**

**403 MINUTES**

**RESOLVED:** That the Minutes of the meetings held on 6<sup>th</sup> March & 11<sup>th</sup> March 2014 as detailed in Minute Book No. 6, 2013/2014, pages 274 & 275 - 285 and as adopted by the Town Council at the reconvened meeting (29/04/14), be received and approved.

**404 SUB COMMITTEES**

**RESOLVED:** That the minutes of the sub committees, as detailed on page 315 of these minutes be noted:-

Finance                                      18 March 2014

**FINANCE COMMITTEE**  
**29 April 2014**

**405 PAYMENT OF ACCOUNTS**

**RESOLVED:** That the schedule of accounts paid as circulated to all Town Councillors and detailed on pages 316– 326 of these minutes be adopted:-

<b>February 2014 Cheque No's 715701 to 715756</b>	<b>= £49,413.54</b>
<b>Direct debits</b>	<b>= £14,091.89</b>
Transfers	= £8,003.99
Schedule Total	<u>= £71,509.42</u>
<b>March 2014 Cheque No's 715757 to 715818</b>	<b>= £78,745.91</b>
<b>Direct debits</b>	<b>= £10,763.81</b>
Transfers	= £115,237.59
Schedule Total	<u>= £204,747.31</u>

**The Chairman signed and dated the schedules.**

**406 CORRESPONDENCE**

The Town Clerk reported on the following:

- a. Minsthorpe Pool Action Group

**It was agreed** that the letter of thanks received for the donation towards book tokens be noted.

**407 GRANT APPLICATIONS**

The Town Clerk reported on the following applications:

- a. Outside Action for Kids (OAK - Oak Forest School)

Further to Minute No. 347b, the Clerk gave additional details in relation to the grant application.

**It was agreed** that a grant of £250 from S1. Of the Localism Act 2011 – General Power of Competence be approved.

- b. The Royal British Legion (Hemsworth Branch)

**It was agreed** that the grant request of £300 be awarded towards the funding for the band and refreshments, with £250 from S1. Of the Localism Act 2011 – General Power of Competence and £50 being donated by the Chairman from his allowance.

- c. Turning Point (Gardening Club Project)

**It was agreed** that the application be refused due to it not meeting the criteria however the Clerk would contact the organization to see if any other assistance can be given.

**FINANCE COMMITTEE**  
**29 April 2014**

**408 QUOTATION**

The Town Clerk gave details of a quotation received to increase the wooden floor area in the function room.

**It was agreed** that the information be noted and that the Clerk obtains 2 additional quotations for committee's consideration.

**409 CHAIRMAN'S ALLOWANCE**

Councillor Upson informed members that he had donated approximately half of his allowance to local causes and intended to use the remainder to set up a social fund (Community care).

**It was agreed** that the information be noted and members commended Councillor Upson on the use of his allowance.

**410 EXCLUSION OF PRESS & PUBLIC**

**RESOLVED:** That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw.

**411 STAFFING MATTERS**

The Town Clerk reported on the following:

a. Sickness monitoring – All Staff

**It was agreed** that the details provided by the Clerk on staff who had been on sick leave during the period 11 March 2014 to date be noted.

b. Staffing & Service provision – on going review

**It was agreed** that the Clerk reviews the approved structure and service provision in light of changes occurring since implementation in April 2013 along with the budget implications if the Town Council were to pay the "living wage".

c. Grievances

The Clerk informed members that several grievances had been received and they were being dealt with following the Town Council's policies and procedures.

**It was agreed** that the information be noted.

**Meeting closed @ 7.45 p.m.**

Tina Pattison  
Town Clerk  
29 April 2014

Ref: FC040414