

FINANCE COMMITTEE

17 June 2014

Present: Councillors Campbell, Draper, McIntyre, Nicholson, Swift, Upson & Westmorland.

Apologies: Councillor Jones, Pickin & Wootton.

No members of the public were in attendance.

49 APPOINTMENT OF CHAIRMAN

Councillor Upson proposed Councillor Westmorland for the position of Chairman of this committee. This was seconded by Councillor Draper.

RESOLVED: That by a unanimous vote Councillor Westmorland was appointed Chairman of this committee for the ensuing year.

50 APPOINTMENT OF VICE CHAIRMAN

Councillor Upson proposed Councillor Jones for the position of Vice Chairman of this committee. This was seconded by Councillor Nicholson.

RESOLVED: That by a unanimous vote Councillor Jones was appointed Vice Chairman of this committee for the ensuing year.

51 DECLARATIONS OF INTEREST

The Chairman read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

No declarations were made.

52 MINUTES

RESOLVED: That the Minutes of the meeting held on 29th April 2014, as detailed in Minute Book No. 7 (2013/2014) pages 312 – 314 and as adopted by the Town Council on 20th May 2014, be received and approved.

53 SUB COMMITTEES

RESOLVED: That the minutes of the sub committees, as detailed on pages 25 & 26 of these minutes be noted:-

Finance	24 April 2014
Finance	22 May 2014

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54 PAYMENT OF ACCOUNTS

RESOLVED: That the schedule of accounts paid as circulated to all Town Councillors and detailed on pages 027–038 of these minutes be adopted:-

April 2014 – Cheque Nos 715819 to 715899	=	£145745.75
Direct Debits	=	£9529.50
Transfers	=	£330622.23
Total	=	£485897.48
May 2014 - Cheque Nos 715990 to 715970	=	£361500.21
Direct Debits	=	£8191.87
Transfers	=	£116335.68
Total	=	£486027.76

The Chairman signed and dated the schedules.

55 CORRESPONDENCE

The Town Clerk reported on the following:

a. YLCA Training and Professional Services Programme 2014/2015

It was agreed that the details be circulated to all Town Councillors.

b. Local Government Association – Advisory Bulletin

It was agreed that the information be noted.

56 FITZWILLIAM DAY CENTRE

Members discussed an application that had been received for a community coffee shop. The Clerk informed the committee that this was a matter for the Trustees to consider.

It was agreed that the Clerk would arrange for this matter to be considered at the first trustees meeting.

57 WORLD WAR 1 CENTENARY

The Town Clerk gave details of matters relating to the grant application, suggestions on arrangements to celebrate the WW1 Centenary (4 August 2014) to include a service at St. Helens Church followed by an exhibition of WW1 Memorabilia, refreshments to be provided and the event to be open to the public with local groups, schools and the Churches invited. In addition to this a memorial Pedestal to be purchased and sited at Hemsworth memorial garden and a band concert to be arranged for the evening of Friday 1st August (which can run in conjunction with Yorkshire day).

It was agreed that the Clerk be given authority to make the necessary arrangements and approval of £1,500 (estimated costs) be taken from the attractions budget.

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58 QUOTATIONS

The Clerk gave details of the quotations received to extend the dance floor in the Function Room. The Clerk highlighted that no provision had been placed in this year's budgets.

It was agreed that the three quotations received be kept on file and considered at next years budgets.

59 SANDYGATE FOOTBALL FACILITY

RESOLVED: That the recommendation from the Recreation Committee for the provision of two additional CCTV cameras at Sandygate Football Facility with one being static and one being pan, tilt and zoom be approved (funded from capital receipts).

60 GRANT APPLICATIONS

The Town Clerk reported on the following applications:

a. Boar Cottage Charity

It was agreed that the grant request be approved (£250)

b. Jolly Tots

It was agreed that the grant request be approved (£215.70)

c. West End Junior Football Club

It was agreed that the grant request be approved (£1,000)

61 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw.

62 WEST YORKSHIRE PENSION FUND DISCRETION STATEMENTS

RESOLVED: That the recommendation in the report which was circulated with the agenda be approved.

63 STAFFING MATTERS

The Town Clerk reported on the following:

a. Sickness Monitoring – All Staff

It was agreed that the details provided by the Clerk on staff who had been on sick leave during the period 29 April 2014 to date be noted.

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63 STAFFING MATTERS - continued

b. Staffing & Service Provision – On Going Review

It was agreed that the temporary changes in the staffing structure implemented by the Town Clerk to cover for one member of staff on long term sick and service provision variations be approved.

It was further agreed that a full report is produced for the next Finance Committee to consider the structure and service provision in light of changes occurring since implementation in April 2013 along with the budget implications if the Town Council were to pay the “living wage” (Minute No. 411b).

c. Grievances

The Clerk informed members that additional grievances had been received and they were being dealt with following the Town Council’s policies and procedures.

It was agreed that the information be noted.

Meeting closed @ 8.15 p.m.

Tina Pattison
Town Clerk
17 June 2014
Ref: FC030614