

FINANCE COMMITTEE

11 March 2014

Present: Councillors Westmorland (Chairman), Campbell, Draper, Jones, Nicholson, Swift, Upson, & Wootton.

Apologies: Councillors McIntyre & Pickin.

No members of the public were in attendance.

342 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

No declarations were made.

343 MINUTES

RESOLVED: That the Minutes of the meeting held on 21st January 2014 as detailed in Minute Book No. 5, 2013/2014, pages 214 - 238 and as adopted by the Town Council on 11th February 2014, be received and approved.

344 SUB COMMITTEES

RESOLVED: That the notes of the sub committees, as detailed on page 279 of these minutes be noted:-

Finance 20 February 2014

345 PAYMENT OF ACCOUNTS

RESOLVED: That the schedule of accounts paid as circulated to all Town Councillors and detailed on pages 280– 285 of these minutes be adopted:-

January 2014 Cheque No's 715632 to 715700	= £74,489.38
Direct debits	= £8,995.89
Transfers	= £3,666.22
Schedule Total	<u>= £87,151.49</u>

The Chairman signed and dated the schedule.

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346 CORRESPONDENCE

The Town Clerk reported on the following:

- a. YLCA/Department for Communities and Local Government - Council Tax Support Grant

It was agreed that the correspondence received be noted.

347 GRANT APPLICATIONS

The Town Clerk reported on the following applications:

- a. Kinsley Craft Workshop

It was agreed that a grant of £250 be awarded to the organisation.

- b. Outside Action for Kids (OAK)

It was agreed that the Clerk contacts the organisation to obtain additional information and reports back to the committee for this application to be considered further.

348 EXPENDITURE

RESOLVED: That by a unanimous vote the committee confirmed the recommendation from the Recreation Committee meeting in relation to committing expenditure from Capital Receipts (£2,800) re: Cemetery Road fencing.

349 EXCLUSION OF PRESS & PUBLIC

RESOLVED: That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw.

350 GRANT APPLICATIONS (continued)

The Town Clerk reported on the following application:

- a. Hemsworth & District Partnership

It was agreed that following the presentation by the group that the grant request of £5,000 (payable by installments over 12 months) be approved with the addition of assisting the group in obtaining funding from other sources to continue with the excellent work they provide in the community. The request for a five year lease be refused at this time but that further consideration maybe given to this request following the monitoring of the groups work over the next 12 months.

It was further agreed that the Clerk would contact WMDC to obtain clarification on charitable funding from 2015/16 and report back to committee.

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351 SOUND SYSTEM - COUNCIL CHAMBER & FUNCTION ROOM

It was agreed that the update provided by the Clerk on this matter and acceptance of the reason for the delay in providing details plus limited resources to fund this equipment be noted and the matter be left in abeyance.

352 LAKESIDE CAFE

The Town Clerk reported on the following:

a. Staffing

It was agreed that the details provided by the Clerk on the staffing structure update and seasonal appointments be noted.

b. Financial matters

It was agreed that the information provided by the Clerk be noted.

c. Update re: Loan approval/Lakeside roof tenders

It was agreed that the details of the loan completion and the Contractor details and project start date be noted.

353 JUDICIAL REVIEW

It was agreed that the Town Clerk's update in relation to financial matters/budgets (refer to Minute No.s 27, 125, 180 & 287) and correspondence received from DLA Piper in relation to pursuing the outstanding debt be noted.

354 STAFFING MATTERS

The Town Clerk reported on the following:

a. Sickness monitoring – All Staff

It was agreed that the details provided by the Clerk on staff who had been on sick leave during the period 21 January 2014 to date be noted.

b. Long term sick & Medical examinations

It was agreed that the details supplied by the Clerk which included following the relevant procedures be noted.

c. Probation period - Service Team A

It was agreed that the information supplied by the Clerk be noted and that the Members instructions in how they wished for this matter to be dealt with be undertaken.

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354 STAFFING MATTERS - continued

- d. Flexible working request –Family Leave policy
It was agreed that the request for flexible working be approved.

- e. The Local Government Pension Scheme 2014
It was agreed that the information on HR & Payroll guides be noted.

- f. Local Government Yorkshire & Humber – Employment Law Update
(Advisory Bulletins)
It was agreed that the information received be noted.

Meeting closed @ 8.45 p.m.

Tina Pattison
Town Clerk
11 March 2014
Ref: FC030314