

## NOTICE OF A FINANCE COMMITTEE

You are hereby summoned to attend a Finance Committee of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on **Tuesday** next, the **29<sup>th</sup> day of July 2014** commencing at **7.00 p.m.** for the purpose of transacting the following business.

T. A. Pattison  
Town Clerk

### BUSINESS

#### 01 APOLOGIES FOR ABSENCE

#### 02 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

**Chairman to read out the following statement.** Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

#### 03 MINUTES

To receive and approve the Minutes of the meeting held on 17<sup>th</sup> June 2014 as detailed in Minute Book No. 1, 2014/2015, pages 021 - 038 and as adopted by the Town Council on 8<sup>th</sup> July 2014.

#### 04 SUB COMMITTEES

To receive, adopt or otherwise deal with the minutes of the following Sub Committees:-

Finance

17 June 2014

**attached**

**Finance Committee Agenda**  
**Continued**  
**29 July 2014**

**05 PAYMENT OF ACCOUNTS**

To receive and approve the following paid accounts **attached**:-

<b>June 2014 Cheque No's 715972 to 716040</b>	<b>= £70,475.87</b>
<b>Direct debits</b>	<b>= £ 8,459.00</b>
Transfers	= £76,119.77
Schedule Total	<u>= £155,054.64</u>

**The Chairman to sign and date the schedules.**

**06 CORRESPONDENCE**

The Town Clerk to report on the following:

- a. Jolly Tots – Letter of appreciation
- b. PKF Littlejohn – Final Accounts 2013/14
- c. Hemsworth & District Partnership – Extension of Lease period (refer to Minute No. 350a (2013/14)).

**07 GRANT APPLICATIONS**

The Town Clerk to report on the following applications:

- a. Kinsley Food Bank
- b. Kinsley & Fitzwilliam Learning & Community Centre (Refer to Min. No's 111, 222 (2013/14)) and the Budget report (11/02/14)

**08 QUARTERLY BUDGET REPORT**

The Town Clerk to report – information previously circulated to all Town Councillors.

**09 EXCLUSION OF PRESS & PUBLIC**

**10 STAFFING MATTERS**

The Town Clerk to report on the following:

- a. Sickness monitoring – All Staff
- b. Staffing review update – **see attached report.**

The relevant Chairs to report on the following;

- c. Disciplinary Hearing Panel – Investigation report/results
- d. Grievances – report & updates

**CIRCULATION:**

Councillors Campbell, Draper, S. Gilliver-Cooper, S.L. Gilliver-Cooper, Jones, Leach, Nicholson, McIntyre, Pickin, Swift, Upson, Westmorland & Wootton.

Tina Pattison  
23 July 2014

Town Clerk  
Ref: FC020714