

NOTICE OF A SPECIAL FINANCE COMMITTEE

You are hereby summoned to attend a Special Finance Committee of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council, Community Centre, Bullenshaw Road, Hemsworth** on **Tuesday** next, the 17th Day of February 2015 commencing at **7.00 p.m.** for the purpose of transacting the following business.

T. A. Pattison
Town Clerk

BUSINESS

01 EXCLUSION OF PRESS & PUBLIC

02 TO RECEIVE APOLOGIES FOR ABSENCE

03 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

Special Finance Committee
Agenda continued
17 February 2015

04 STAFFING MATTERS

The Town Clerk to report on the following:

- a. Staffing Structure (refer to Minute No. 133)
- b. Long term sickness
- c. Secondment positions
- d. Advertising of current vacancies / update on Leisure & Site Manager vacancy
- e. Staffing of services for the Easter period onwards
- f. Service Provision Team A – Contractual Matters (refer to Minute No. 270f)
- g. Correspondence from Acas

CIRCULATION:

Councillors Campbell, Draper, S. Gilliver-Cooper, Jones, Leach, McIntyre, Nicholson, Pickin, Swift, Upton, Westmorland & Wootton.

Tina Pattison
Town Clerk
10 February 2015

Ref: FC01-0215