

NOTICE OF A FINANCE COMMITTEE

You are hereby summoned to attend a Finance Committee of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on **Tuesday** next, the **16th day of June 2015** commencing at **7.00 p.m.** for the purpose of transacting the following business.

T. A. Pattison
Town Clerk

BUSINESS

01 APPOINTMENT OF CHAIRMAN

02 APPOINTMENT OF VICE CHAIRMAN

03 APOLOGIES FOR ABSENCE

04 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

05 MINUTES

To receive and approve the Minutes of the meeting held on 28th April 2015 as detailed in Minute Book No. 7, 2014/2015, pages 262 – 288 and as adopted by the Town Council on 19th May 2015.

Finance Committee Agenda
Continued
16 June 2015

06 SUB COMMITTEES

To receive, adopt or otherwise deal with the notes/minutes of the following Sub Committees:-

Finance	23 April 2015	<u>attached</u>
Finance	19 May 2015	<u>attached</u>

07 PAYMENT OF ACCOUNTS

To receive and approve the following paid accounts **attached**:-

<u>April 2015 Cheque No's 716482 to 716487</u>	= £781.48
Direct debits	= £14,078.96
BACS	= £64,845.74
Transfers	= £361,657.00
Schedule Total	= <u>£441,363.18</u>

<u>May 2015 Cheque No's 716488 to 716492</u>	= £1,271.61
Direct debits	= £7,537.59
BACS	= £88,386.25
Transfers	= £13,174.93
Schedule Total	= <u>£110,370.38</u>

The Chairman to sign and date the schedules.

08 FINANCIAL REGULATIONS

The Town Clerk to report on the following:

- a. Provisions of the Public Contracts Regulations 2015.

09 GRANT APPLICATIONS

The Town Clerk to report on the following applications:

- a. British Legion – Hemsworth Branch
- b. Hemsworth Terriers Under 15's
- c. Hemsworth United J.F.C.
- d. Hemsworth Terriers Community Football Club (U17)

10 EXCLUSION OF PRESS & PUBLIC

11 LEASE & ROOM HIRE AGREEMENTS

The Town Clerk to report on the following

- b. Community Centre – small office – refer to Minute No. 374e

Finance Committee Agenda
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12 HEMSWORTH WATER PARK

The Town Clerk to report on the following:

- a. To consider the quotation received for Security Cover (Christmas & New Year)

13 STAFFING MATTERS

The Town Clerk to report on the following:

- a. Sickness monitoring – All Staff
- b. Long term sickness – Action taken following HR Advice
- c. Staffing review update
- d. Performance Management of staff including disciplinary matters
- e. LGA Advisory Bulletin

CIRCULATION:

Councillors Beck, Briggs, Campbell, Draper, Jones, McIntyre, Morris, Nicholson, Swift, Upson, Westmorland & Wootton.

Tina Pattison
Town Clerk
10 June 2015

Ref: FC020615