

NOTICE OF THE ANNUAL TOWN COUNCIL MEETING

You are hereby summoned to attend the Annual Town Council Meeting of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on Tuesday next, the 19th day of May 2015 commencing at 7.00 p.m. for the purpose of transacting the following business.

T A Pattison
Town Clerk

BUSINESS

- 01 Election of Chairman**
- 02 To receive the Chairman's Declarations of Acceptance of Office**
- 03 To confirm delivery by Councillors of their declarations of acceptance of office**
- 04 Election of Vice-Chairman**
- 05 Apologies for absence**
- 06 Public question time**
To receive questions from Members of the Public as per the Town Council's Standing Orders - 1 d & e.
- 07 Police Representation at Town Council Meetings**
If a representative from the Police is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to Hemsworth Township.

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08 Declarations of Interest

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

09 To fix the amount of the Chairman's allowance in pursuance of section 15 (5) of the Local Government Act 1972.

10 To appoint or otherwise determine the Committee structures in accordance with the agreed terms of reference

See Town Clerk's report – attached

10a To determine and appoint members to serve on Committees.

11 To agree dates, times and venue of meetings – see timetable attached

12 The Council's Financial Regulations

To amend or adopt the Council's Financial Regulations – Information previously circulated to all Town Councillors

13 The Council's Standing Orders

To amend or adopt the Council's Standing Orders -See Town Clerk's report – attached

14 Final Accounts (Annual Return) 2014/15

See Town Clerks report attached

15 Financial Statements for the year ended 31 March 2015

See Town Clerks report attached

16 Bankers Mandate

To confirm all Town Councillors have signed the bankers mandate

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17 General Power of Competence

To confirm the Town Council still meets the criteria to take on the General Power of Competence and resolves to continue to do so, subject to Guidance Notes previously approved (an eligible council with at least two thirds of its members being declared elected and the Clerk holds the CiLCA qualification).

18 To appoint representatives on outside bodies.

YLCA 2 Councillors

19 Review of inventory of land and assets including buildings and office equipment

The Town Clerk to report.

20 Review and confirmation of arrangements for insurance cover in respect of all insured risks

The Town Clerk to report.

21 Correspondence

The Town Clerk to report on the following items of correspondence received:

- a. WMDC – Civil Parking Enforcement Powers
- b. YLCA – White Rose Update
- c. Wakefield Strategic Housing Market Assessment

22 Planning Matters

The Town Clerk to report on the following:

- a. Weekly planning lists, applications, acknowledgment of comments and notification of decisions

23 Licensing

The Town Clerk to report.

24 Town Council Meeting

To receive and confirm the Minutes of the meeting held on 24 March 2015, as detailed in Minute book No. 7, pages 243 – 245.

25 To approve the signing of the Minutes as a correct record by the person presiding

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26 Committee & Sub Committee Meetings

To adopt the minutes of committees and sub committees and consider matters arising for information, as detailed in Minute Book No. 7.

Page No.	Committee	Date
246 – 255	Leisure	14 April 2015
256 – 261	Recreation	21 April 2015
262 – 265	Finance	28 April 2015
266	Finance Sub	17 March 2015
289 – 290	Policy	05 May 2015

N.B. Payments re: February & March 2015 are detailed on pages 267 – 288.

27 Accounts for Payment

To confirm the payment of accounts as approved under Minute No. 369 of the Finance Committee held on 28 April 2015.

28 Exclusion of Press & Public

29 Hemsworth Community – Strategic Planning Strategy

Further to Minute No. 382, Members to consider the Town Clerk's briefing note (attached) on the contractual & legal issues relating to the sale of land at Kirkby Road and for members to approve necessary action to deal with the outstanding matters.

CIRCULATION

Councillors Beck, Briggs, Campbell, Draper, Edwards, Jones, McIntyre, Mellows, Morris, Nicholson, Riley, Swift, Upson, Westmorland & Wootton.

T A Pattison
Town Clerk
13 May 2015

Ref: TC 010515-M3.10