

FINANCE COMMITTEE
21st June 2016

As the Chairman and Vice chairman of the committee had sent their apologies, Councillor Upson was appointed Chair for this meeting.

Present: Councillors Upson (Chairman), McIntyre, Nicholson, Swift & Westmorland.

Apologies: Councillors Briggs, Draper & Jones.

No members of the public were in attendance.

The Chairman asked members to join him in a minutes silence as a mark of respect and to pay tribute to Jo Cox MP who was shot and stabbed outside her constituency surgery in Birstall last Thursday. A Minutes silence was held.

040 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

No disclosures were made.

041 MINUTES

RESOLVED: That the Minutes of the meeting held on 26th April 2016, as detailed in Minute Book No. 7, 2015/2016, pages 382 – 393 and as adopted by the Town Council on 17th May 2016, be received and approved.

042 SUB COMMITTEES

RESOLVED: That the minutes of the sub committees, as detailed on pages 028 - 029 of these minutes be noted:-

Finance	26 April 2016
Finance	17 May 2016

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043 PAYMENT OF ACCOUNTS

RESOLVED: That the schedule of accounts paid as circulated to all Town Councillors and detailed on pages 030 – 058 of these minutes be adopted:-

<u>April 2016</u>	Cheque No's 716545 to 716551	= £705.56
Direct debits		= £10,338.04
BACS		= £89,454.28
Transfers		= £582,456.52
Schedule Total		<u>= £682,954.40</u>

<u>May 2016</u>	Cheque No's 716552 to 716557	= £1,222.91
Direct debits		= £10,512.35
BACS		= £46,144.83
Transfers		= £59,412.54
Schedule Total		<u>= £117,292.63</u>

The Chairman signed and dated the schedules.

044 CORRESPONDENCE

The Town Clerk reported on the following:

a. CCLA Property & Public Sector Deposit Funds

It was agreed that the details received be noted.

b. YLCA – White Rose Update

It was agreed that the information received be noted.

045 GRANT APPLICATIONS

The Town Clerk reported on the following:

a. The Royal British Legion Kinsley Branch

The Clerk gave details of the application received for a grant to help towards a band and refreshments for the Remembrance Day Parade. Councillor Upson proposed £250 in line with the policy and that he would also donate £50 from his Chairman's Allowance. This was seconded by Councillor Swift.

RESOLVED: that by a unanimous vote the proposal was carried.

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045 GRANT APPLICATIONS - continued

b. Hemsworth Elite FC

It was agreed that a grant of £1,000 be approved for the purchase of equipment and pitch fees.

c. West End Terriers FC

The Town Clerk provided details to members of the merger of three teams to form West End Terriers (West End Juniors, Hemsworth Highfields & Hemsworth Town Terriers) and past grants awarded to these clubs. The Clerk informed members that she had requested additional information to be provided which was not available at the present time.

It was agreed that members would reconsider the application when all the information was available.

d. CRY (Cardiac Risk in the Young)

It was agreed that a grant of £250 be approved.

046 BUDGETS 2016/17

The Town Clerk gave details to members on a review of the budgets that she had undertaken in light of members considering and approving the following items and that monies allocated to purchasing new play equipment would need to be put on hold.

a. Storage Container

It was agreed that there was an urgent need to replace one of the storage units at the Water Park for added security of equipment and that the lowest quotation received be approved.

b. Frame re; Miners banner

It was agreed that the details provided by the Clerk be noted and that approval be given to purchase the frame as per the quotation received (bespoke).

c. Triple Mower

It was agreed that the lowest quotation received for a replacement mower to be financed over 5 –years be approved along with the valuation for the current mower.

d. ATV (All-Terrain Vehicle)

It was agreed that the details provided by the Clerk be noted and the quotation to purchase an ATV machine be approved.

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047 EXCLUSION OF PRESS & PUBLIC

RESOLVED: That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw

048 STAFFING MATTERS

The Town Clerk reported on the following:

a. Sickness monitoring – All Staff

It was agreed that the details provided by the Clerk on staff who had been on sick leave during the period 26 April 2016 to date be noted.

b. SLCC – National Conference (Training)

It was agreed that the Clerk could attend the conference in October.

c. Local Government Association – Advisory Bulletin

It was agreed that the details received be noted.

d. Long Service Award

The Clerk informed members that a second member of staff had now reached 25 years of service for the Town Council. The Chairman proposed that in recognition of their dedication then a monetary award of £100 (net of tax/national insurance) should be awarded.

RESOLVED: That the monetary award be approved.

e. Staffing structure - update

It was agreed that the details provided by the Town Clerk be noted and the proposed changes to the current staffing structure be approved.

The meeting closed @ 7.35 p.m.

Tina Pattison
Town Clerk
22 June 2016

Ref: FC040616