



Community Centre . Bullenshaw Road . Hemsworth . Pontefract . West Yorkshire . WF9 4NE  
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Town Clerk: Mrs. Tina A. Pattison MMS, MILCM

## NOTICE OF A FINANCE COMMITTEE

You are hereby summoned to attend a Finance Committee of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council, Community Centre, Bullenshaw Road, Hemsworth** on **Tuesday** next, the **2<sup>nd</sup> day of August 2016** commencing at **7.00 p.m.** for the purpose of transacting the following business.

T. A. Pattison  
Town Clerk

### BUSINESS

#### 01 APOLOGIES FOR ABSENCE

#### 02 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

**The Chairman to read out the following statement.** Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

#### 03 MINUTES

To receive and approve the Minutes of the meeting held on 21<sup>st</sup> June 2016, as detailed in Minute Book No. 1, 2016/2017, pages 024 – 058 and as adopted by the Town Council on 12<sup>th</sup> July 2016.

#### 04 SUB COMMITTEES

Finance	21 June 2016	<b><u>attached</u></b>
Finance	26 July 2016	<b><u>attached</u></b>

**Finance Committee Agenda  
Continued  
02 August 2016**

**05 PAYMENT OF ACCOUNTS**

<u>June 2016</u> Cheque No's 716559 to 7170289	= £2,796.32
Direct debits	= £7,478.12
BACS	= £39,557.84
Transfers	= £55,556.41
Schedule Total	= <u>£105,388.69</u>
<b>The Chairman to sign and date the schedule.</b>	

**06 CORRESPONDENCE**

The Town Clerk to report on the following:

- a. CCLA Public Sector Deposit Funds

**07 GRANT APPLICATIONS**

The Town Clerk to report on the following:

- a. West End Terriers FC
- b. Housing & Care
- c. Boar Cottage

**08 QUARTERLY BUDGET REPORT**

The Town Clerk to report on the attached report (circulated to all Town Councillors)

**09 MATTERS RAISED BY THE CHAIRMAN**

- a. Jo Cox MP – Memorial Fund

**10 EXCLUSION OF PRESS & PUBLIC**

**11 STAFFING MATTERS**

The Town Clerk to report on the following:

- a. Sickness monitoring – All Staff
- b. Local Government Association – Advisory Bulletin
- c. Staffing structure - update

**CIRCULATION:**

Councillors Beck, Briggs, Campbell, Draper, Jones, McIntyre, Morris, Nicholson, Swift, Upton, Westmorland & Wootton.

Tina Pattison  
Town Clerk  
27 July 2016

Ref: FC020716