



Community Centre • Bullenshaw Road • Hemsworth • Pontefract • West Yorkshire • WF9 4NE

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Town Clerk: Mrs. Tina A. Pattison MMS, MILCM

NOTICE OF A TOWN COUNCIL MEETING

You are hereby summoned to attend a Town Council Meeting of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on Tuesday next, the 14th day of February 2017 commencing at **7.00 p.m.** for the purpose of transacting the following business.

Tina Pattison
Town Clerk

BUSINESS

01 PUBLIC QUESTION TIME

To receive questions from Members of the Public as per the Town Council's Standing Orders - 1 d & e.

02 POLICE REPRESENTATION AT TOWN COUNCIL MEETINGS - (Refer to Minute No. 70 – 2012/13)

If a representative from the Police is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to Hemsworth Township.

03 APOLOGIES FOR ABSENCE

04 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

**Town Council Meeting
14 February 2017
Agenda – continued**

05 BUDGETARY PROCEDURES 2017/18

Further to the recommendation of the Special Finance Committee meeting held 7th February 2017, that authority be given to the Town Clerk to levy a precept on the District Council for the financial year commencing 1 April 2017 as per the committee's recommendation.

06 CORRESPONDENCE

The Town Clerk to report on the following items of correspondence:

- a. Scope – house to house collections
- b. W.M.D.C. - Town and Parish Council Representation at Local Area Action Group Meetings

07 PLANNING MATTERS

The Town Clerk to report on the following:

- a. Weekly planning lists, applications, acknowledgment of comments and notification of decisions.
- b. British Telecom plc – Notification under section 49(4) of the Communications Act 2003

08 ELECTORS MEETING

To receive and note the minutes of the Electors meeting held 12th January 2017, to be forwarded to the next Town Meeting for approval - **attached**.

09 TOWN COUNCIL MEETING

To receive and confirm the Minutes of the Town Council meeting held on 22nd November 2016 as detailed in Minute Book No.5, 2016/2017, pages 165 – 167.

10 COMMITTEE & SUB COMMITTEE MEETINGS

To adopt and confirm the Minutes of Committees & Sub Committees and consider matters arising for information, as detailed in Minute Book No. 5, 2016/2017:

PAGE NO.	COMMITTEE	DATE
168 - 193	Leisure & Recreation	10 th January 2016
194 – 197	Finance	24 th January 2016
198	Finance Sub	15 th November 2016
199	Finance Sub	14 th December 2016
239 - 240	Policy	31 st January 2017
241 - 250	Special Finance	07 th February 2017

N.B. Payments re: November & December are detailed on pages 200 - 238.

11 ACCOUNTS FOR PAYMENT

- a. To confirm the payment of accounts as approved under Minute No. 218 of the Finance Committee held on 17th January 2017.

12 MATTERS RAISED BY THE CHAIRMAN

- a. HS2 update
- b. Town & Parish Council Liaison Group – (Meeting held 01 February 2017)
- c. Closure of HSBC Bank Plc
- d. The British Hedgehog Preservation Society
- e. Hemsworth Cemetery - Seating

**Town Council Meeting
14 February 2017
Agenda – continued**

13 EXCLUSION OF PRESS & PUBLIC

14 OPENING OF TENDERS – Fitzwilliam Centre (Re-roofing & Associated Works)

15 COMPLAINT

To deal with a complaint as per the Town Council's Complaints Procedure – see attached information.

16 LAND AT KIRKBY ROAD, HEMSWORTH

The Town Clerk to report on correspondence received (Contractual and Associated matters).

CIRCULATION

Councillors Allan, Beck, Briggs, Campbell, Draper, Jones, McIntyre, Mellows, Morris, Nicholson, Riley, Swift, Upson, Westmorland & Wootton.

Tina Pattison
Town Clerk
08 February 2017

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