

**FINANCE COMMITTEE**  
**20 September 2016**

**Present:** Councillors Beck, Draper, McIntyre, Nicholson, Swift, Upson & Westmorland.

**Apologies:** Councillor Morris.

**2 members of the public were in attendance.**

**133 DECLARATIONS OF INTEREST**

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

**The Chairman read out the following statement.** Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

**Councillors Nicholson & Swift declared a pecuniary interest in agenda item 09a.**

**134 MINUTES**

**RESOLVED:** That the Minutes of the meeting held on 22<sup>nd</sup> August 2016, as detailed in Minute Book No. 2, 2016/2017, pages 078 – 086 and as adopted by the Town Council on 16<sup>th</sup> August, be received and approved.

**135 SUB COMMITTEE**

**RESOLVED:** That the minutes of the sub committee, as detailed on page 113 of these minutes be noted:-

Finance                      16 August 2016

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**136 PAYMENT OF ACCOUNTS**

**RESOLVED:** That the schedule of accounts paid as circulated to all Town Councillors and detailed on pages 114 – 123 of these minutes be adopted:-

<b><u>July 2016 Cheque No's 717297 to 717310</u></b>	<b>= £5,853.75</b>
<b>Direct debits</b>	<b>= £11,817.15</b>
<b>BACS</b>	<b>= £76,802.23</b>
Transfers	= £37,043.27
Schedule Total	<b><u>= £127,688.85</u></b>

<b><u>August 2016 Cheque No's 717311 to 717325</u></b>	<b>= £10,828.97</b>
<b>Direct debits</b>	<b>= £20,076.61</b>
<b>BACS</b>	<b>= £35,952.28</b>
Transfers	= £117,256.99
Schedule Total	<b><u>= £150,667.76</u></b>

**The Chairman signed and dated the schedule.**

**137 CORRESPONDENCE**

The Town Clerk reported on the following:

- a. Zurich Municipal Claim Information  
**It was agreed** that the details received be noted.
- b. Barclays Bank South Elmsall Branch Closure  
**It was agreed** that the details received be noted.
- c. CCLA Public Sector Deposit & Property Funds  
**It was agreed** that the details received be noted.
- d. Boar Cottage  
**It was agreed** that the letter of appreciation received be noted.

**Councillors Nicholson & Swift having declared an pecuniary interest left the meeting for the next agenda item.**

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**138 GRANT APPLICATIONS**

The Town Clerk reported on the following:

- a. Kinsley and Fitzwilliam Learning and Community Centre  
**It was agreed** that further to the information provided by the Town Clerk that a meeting is arranged with Kinsley & Fitzwilliam Learning Centre committee members and that the Town Clerk obtains up to date budget figures and that the matter be referred back to the next Finance Committee for further consideration.

**Councillors Nicholson & Swift returned to the meeting.**

- b. Hemsworth Miners Welfare FC (Adult Section)  
**It was agreed** that the application for a grant be refused as per the Town Council's policy.

**140 EXCLUSION OF PRESS & PUBLIC**

**RESOLVED:** That in view of the confidential nature of business to be transacted, it is advisable, in the public interest, that the public and press be excluded and they are instructed to withdraw

**141 STAFFING MATTERS**

The Town Clerk reported on the following:

- a. Sickness monitoring – All Staff  
**It was agreed** that the details provided by the Clerk on staff who had been on sick leave during the period 3<sup>rd</sup> August 2016 to date be noted.
- b. Local Government Association – Advisory Bulletin  
**It was agreed** that the details received be noted.
- c. Staffing structure - update  
**It was agreed** that the details provided by the Town Clerk be noted and the Clerk deals with the current vacancy.

**The meeting closed @ 7.35 p.m.**

Tina Pattison  
Town Clerk  
20 September 2016

Ref: FC030916