



Community Centre . Bullenshaw Road . Hemsworth . Pontefract . West Yorkshire . WF9 4NE
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Town Clerk: Mrs. Tina A. Pattison MMS, MILCM

NOTICE OF A FINANCE COMMITTEE

You are hereby summoned to attend a Finance Committee of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on **Tuesday** next, the **14th day of November 2017** commencing at **7.00 p.m.** for the purpose of transacting the following business.

T. A. Pattison
Town Clerk

BUSINESS

01 APOLOGIES FOR ABSENCE

02 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

03 MINUTES

To receive and approve the Minutes of the meeting held on 12th September 2017 as detailed in Minute Book No. 3, 2017/2018, pages 124 - 153 and as adopted by the Town Council on 10th October 2017.

04 SUB COMMITTEES

Finance	19 September 2017	<u>attached</u>
Finance	12 October 2017	<u>attached</u>



05 PAYMENT OF ACCOUNTS

<u>September 2017</u> Cheque No's 717410 - 717414	= £4,188.38
Direct debits	= £16,203.74
BACS	= £76,651.38
Transfers	= £315,758.80
Schedule Total	= <u>£412,802.30</u>

<u>October 2017</u> Cheque No's 717415 - 717421	= £1,732.88
Direct debits	= £14,692.76
BACS	= £206,002.22
Transfers	= £8,587.76
Schedule Total	= <u>£231,015.62</u>

The Chairman to sign and date the schedules.

06 CORRESPONDENCE

The Town Clerk to report on the following:

- a. CCLA Market Report, Public Sector Deposit Fund and Property Fund
- b. WPS Insurance Brokers
- c. Barclays – updating terms & conditions
- d. Yorkshire Internal Audit
- e. YLCA – General Data Protection Regulations

07 BUDGETS

The Town Clerk to report on the following:

- a. Cemetery Road Football Facilities
- b. Half-yearly Budget Report – see attached information (circulated to all Town Councillors)

08 EXCLUSION OF PRESS & PUBLIC



Finance Committee Agenda
Continued
14th November 2017

09 STAFFING MATTERS

The Town Clerk to report on the following:

- a. Sickness monitoring – All Staff
- b. Local Government Advisory Bulletin
- c. Unison – Trade Union Act 2016 – Union Subscriptions
- d. Staffing review update

CIRCULATION:

Councillors Beck, Briggs, Campbell, Draper, Jones, McIntyre, Morris, Nicholson, Swift, Upson, Westmorland & Wootton.

Tina Pattison
Town Clerk
08 November 2017

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