



Community Centre . Bullenshaw Road . Hemsworth . Pontefract . West Yorkshire . WF9 4NE
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Town Clerk: Mrs. Tina A. Pattison MMS, MILCM

NOTICE OF A FINANCE COMMITTEE

You are hereby summoned to attend a Finance Committee of the Hemsworth Town Council to be held at the **Council Chamber, Hemsworth Town Council Community Centre, Bullenshaw Road, Hemsworth** on **Tuesday** next, the **7th day of March 2017** commencing at **7.00 p.m.** for the purpose of transacting the following business.

T. A. Pattison
Town Clerk

BUSINESS

01 APOLOGIES FOR ABSENCE

02 DECLARATIONS OF INTEREST

Councillors should disclose pecuniary or non-pecuniary interest/s in any item/s on this agenda.

The Chairman to read out the following statement. Members are referred to, and shall observe, the provisions of the Hemsworth Town Council's Code of Conduct. If a Councillor has a Disclosable Pecuniary Interest he/she must, unless a dispensation has been granted, withdraw from the meeting room and take no part in the discussion or vote. If any interest (Pecuniary or Non-Pecuniary) has not been entered in the Town Council's register then you must disclose it at the meeting and inform the Monitoring Officer within 28 days of the date of initial disclosure. Failure to abide by the provisions of the Code in regard to Disclosable Pecuniary Interests now amounts to a criminal offence.

03 MINUTES

To receive and approve the Minutes of the meetings held on 24th January 2017 & 7th February 2017 (Special) as detailed in Minute Book No. 5, 2016/2017, pages 194 – 238 & 241 - 250 and as adopted by the Town Council on 14th February 2017.

04 SUB COMMITTEES

Finance	24 January 2017	<u>attached</u>
Finance	14 February 2017	<u>attached</u>

**Finance Committee Agenda
Continued
07 March 2017**

05 PAYMENT OF ACCOUNTS

<u>January 2017</u> Cheque No's 717357 to 717362	= £910.38
Direct debits	= £12,037.98
BACS	= £42,979.40
Transfers	= £31,463.38
Schedule Total	= <u>£87,391.14</u>

The Chairman to sign and date the schedules.

06 CORRESPONDENCE

The Town Clerk to report on the following:

- a. Archbishop Holgate – Lease costs
- b. CCLA Property & Public Sector Deposit Funds
- c. NALC – Section 137 Expenditure

07 GRANT APPLICATIONS

The Town Clerk to report on the following:

- a. Kinsley Boys FC

08 BUDGETS

The Town Clerk to report on the following;

- a. Confirm Chairs actions – Financial Regulations 11e (repairs to 1, Bank Street)

09 EXCLUSION OF PRESS & PUBLIC

10 STAFFING MATTERS

The Town Clerk to report on the following:

- a. Sickness monitoring – All Staff
- b. SLCC conference
- c. Local Government Association – Advisory Bulletin
- d. Staffing review update
- e. Termination of Employment – Wages

CIRCULATION:

Councillors Beck, Briggs, Campbell, Draper, Jones, McIntyre, Morris, Nicholson, Swift, Upson, Westmorland & Wootton.

Tina Pattison
Town Clerk
01 March 2017

Ref: FC010317